

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, April 15th, 2019
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Ron Challis, and Stacy Goldrick

MEMBERS ABSENT: Mike Noe and Russ Patton

OTHERS PRESENT: Erin Besch, County Planner

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT:

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

No member declared a pecuniary interest in any item on the agenda.

2. DELEGATIONS:

- (a) Public Meeting ZBA #26
5 Tucker St. Newbury
Owner: Bill Land and Carrie Howard
Applicant: Same

Documents copied for Council: Planner's Report, Sch. A and location map (pink); By-law (blue) And Zoning By-law Amendment map (white)

CN sent an email stating that they have no comments on this application

Public Comments:

There was no public who attended the meeting.

Erin Besch, County Planner reviewed the report with Council.

Planner's Recommendations:

- i) That Temporary Zoning By-law Amendment 128-19 be approved for a period of two years.

By-law 113-19, being a by-law to allow a woodworking shop as a temporary use until April 17th, 2021 on lands as described as Lot 40, Plan 434 and Part 1, RP 43R2348, Village of Newbury.

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT By-law 113-19, be given first and second reading this 15th day of April, 2019.”

Carried

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT By-law 113-19 be given third reading, taken as read, properly signed and sealed, and numbered 113-18, this 15th day of April, 2019.”

Carried

- ii) Shipping Containers report. (cc. Council – green) By-law (white)

Planner's Recommendations:

- i) That the Zoning By-law Amendment be approved as it relates to the use of shipping containers within the Village of Newbury.

By-law 114-19, being a by-law to permit shipping containers in an Agricultural or Industrial zone in the Village of Newbury.

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT By-law 114-19, be given first and second reading this 15th day of April, 2019.”

Carried

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT By-law 114-19 be given third reading, taken as read, properly signed and sealed, and numbered 114-18, this 15th day of April, 2019.”

Carried

2.1 WATER:

1. Finalize SWM/Newbury water agreement.

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT the draft agreement between the Village of Newbury and Southwest Middlesex be forwarded to SWM and its Council be invited to a meeting in Newbury.”

Carried

2. Drawings from Russ Patton for water/sewer lines.

2.2 SEWER:

1. Waste Water Treatment Plant contract. Schedule A for Council’s review (cc. White)

This item was tabled. Council recommended that it meets with Sco-Terra soon to finalize the agreement.

2. Internet for the sewer plant will be provided by Tecksavvy as Eastlink’s quote was close to \$30,000.

2.3 DRAINAGE:**2.4 FIRE:**

1. Monthly training records (last received November 2018).
2. County Fire Services Draft Policy provided by the County. Chad discussed this proposed draft policy with Council asked them to defer their decision. Chad explained the Fire Chiefs have been meeting about this topic and were trying to come up with a plan of their own.

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT Council defer the decision regarding the County Policy on Fire Services, until such time as all parties involved such as the County CAO Bill Rayburn, Chris Traini, all CAOs, Mayors and Reeves, OFM investigators and Fire Chiefs can meet to come to a solution.”

Carried

2.5 BY-LAW ENFORCEMENT:

MEU Consulting (Bill Menzie) By-law Enforcement Report. (cc. Council - orange)

2.6 CHIEF BUILDING OFFICIAL:

CBO Report provided as per hours submitted. (cc. Council-green)

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on March 11th, 2019.

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT the minutes from the regular Council meeting held March 11th, and the Special Meetings held on March 6th, March 18th and March 28th be accepted as presented.”

Carried

4. BUSINESS ARISING FROM THE MINUTES:

1. Entegrus trimmed the tree on Dundas St.
2. Entegrus was directed to implement the new sewer surcharge and rate increase. A Notice was circulated and posted on Newbury's web site and Face Book page. Entegrus asked for clarification on the property owner with a different rate code and whether or not that owner is subject to the new rate. It was noticed that the property owner had 2 water meters and that the one for the building was only being billed for water. Entegrus can go back two years to back bill a customer.

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT the owner of 20 Tucker be billed for water for the past two years.”

Carried

5. CORRESPONDENCE:**INFORMATION ITEM**

1. Municipal World Magazine, Feb. 2019.
2. Information regarding the 2019 OPP Billing Statement. (cc. Council – white)
3. Minister of Infrastructure and Communities advising that the Government of Canada will provide an additional \$2.2 billion to the Gas Tax Fund.
4. The Clerk invested the One-Time Grant of \$160,000 in a GIC for 90 days.
5. Spriet Associates inspected the roadway culvert on Coltsfoot and found it to be in

fairly good condition and would suggest installing guiderails if Newbury had any concerns. (cc. Council yellow)

6. ACTION REQUIRED ITEMS:

1. Estimate from Rural Roots Landscaping for 2019. (cc. Council – pink)

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT Council accept the quote from Rural Roots noting that the increase does not exceed Council’s 5% increase policy.”

Carried

2. The 2019 Ontario Community Infrastructure Fund (OCIF) requires a report due May 31st, indicating what it will be used for.

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT the 2019 OCIF fund be used to pay Newbury’s portion of the ICIP grant.”

Carried

3. Newbury’s Chief Building Official is requesting the Building B-law be amended to include a provision for Road Access Permit.

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT the Building Code By-law be amended to include a provision for a Road Access Permit.”

Carried

4. Morgan Calvert – County IT Dept. (cc. Council – yellow)

Council was did not want to consider the quote from the County IT department.

5. User Fee By-law 112-19 requires to be updated due to the new sewer rates. (cc. Council purple)

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT By-law 112-19, being a by-law to update Newbury’s User Fee By-law is given first and second reading this 15th day of April, 2019.”

Carried

Moved By: Stacey Goldrick

Seconded By: Ron Chalis

“THAT By-law 112-19 be given third reading, taken as read, properly signed and sealed, and numbered 112-19, this 15th day of April, 2019.”

Carried

6. Central Square Technologies – tax program. (cc. Council – purple)

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT Council authorizes the purchase of the Central Square Technologies tax program.”

Carried

7. **FINANCIAL STATEMENT:** (cc. Council – pink)

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:** (cc. Council - purple)

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT the accounts that total \$52,838.54 accepted as presented and paid in full and also the added on insurance invoice and CPE’s.”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

9. (b) **OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.

Betty explained to Council that since the Village’s lots were sold on Tucker Street it has been noticed that the fence is not on the park property line and asked if she could get a quote on replacing it. Council agreed.

Council reviewed the Tender Analysis and Recommendations from CIMA for the Road, Sidewalk, and Drainage Improvements at Various Locations project and passed the following motion:

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT Council accept the recommendation from CIMA and accept the quote for the Road, Sidewalk and Drainage Improvements project, from Cassidy Construction for \$1,966,309.95 which includes HST.”

Carried

Council agreed that road hockey lines can be painted on the tennis courts. They agreed the youth would enjoy the markings and that it still can be used for tennis games.

Council wanted confirmation that the new sidewalks being laid along Concession Drive end at the Villa and not at the vacant hospital building's parking lot.

Ron asked for the wattage of the new skunk ornaments.

2. By-law 115-19, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT By-law 115-19, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 15th day of April, 2019.”

Carried

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT By-law 115-19 be given third reading, taken as read, properly signed and sealed, and numbered 115-19, this 15th day of April, 2019.”

Carried

10. ADJOURNMENT:

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:45 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, May 13th, 2019.

Tentative meeting on Monday, April 29th.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON