

MINTUES
NEWBURY MUNICIPAL COUNCIL
Monday, July 13th, 2020
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Ron Challis, Mike Noe, Russ Patton and Stacey Goldrick

MEMBERS ABSENT:

OTHERS PRESENT: Newbury resident, Ralph Watson

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT: Fire Chief Chad Trethewey

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

Mike Noe declared a pecuniary interest in #8.29.8 and #8.29.9 and Russ Patton declared a pecuniary interest in #8.29.7.

2. DELEGATIONS:

2.1 WATER:

1. Water Financial Statements: (cc. Council – blue)

Moved By: Stacey Goldrick Seconded By: Ron Challis

“THAT the water financial statements be accepted as presented.”

Carried

2. SWM/Newbury water transportation agreement. Newbury is waiting to hear from SWM. The Clerk responded to SWM’s lawyer and the Tri-Cty Board.

Moved By: Mike Noe Seconded By: Ron Challis

“THAT a letter be sent that Newbury Council agrees with the amended agreement as per Richard Pellerin, Newbury’s engineer.”

Carried

3. DWQMS – Review, questions, comments? Council reviewed the infrastructure and noted that since Newbury did not receive the grant that Sco-Terra be asked to provide a quote on a water filling station.

4. Hydrant #24 repair and curb stop repairs on Broadway. Russ will top up the soil around hydrant #24 and repair the drainage issue on Broadway St.
5. Tri-County meeting Tuesday, June 30th at 7:00.
6. Any non compliances with the DWQMS audit from February is now closed.

2.2 SEWER:

1. Sewer Financial Statements: (cc. Council – green)

Moved By: Mike Noe

Seconded By: Russ Patton

“THAT the sewer financial statements be accepted as presented.”

Carried

2.3 DRAINAGE:

Russ reminded Council that Old Pine needs a drainage repair. Mike asked Russ for a price on the repair and perhaps it may go through the drainage act as maintenance.

2.4 FIRE:

1. Monthly training records (received to November 19th, 2019).
2. Blue Card training.
3. VFIS insurance policy covers Jr. Firefighters but Jeff Musser suggested that a description of what they can and cannot do be in writing and that it be discussed with WSIB.
4. Chad advised the office that he would discuss with the other fire department volunteers, about sending a Letter of support for 911 signs to be installed properly as per the by-law in the Village.

2.5 BY-LAW ENFORCEMENT:

MEU Consulting (Bill Menzie) By-law Enforcement Report. (cc. Council – blue)

2.6 CHIEF BUILDING OFFICIAL:

CBO Report provided as per hours submitted. (cc. Council-orange)

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on June 8th, 2020.

Moved By: Mike Noe

Seconded By: Russ Patton

“THAT the minutes from the regular Council meeting held on June 8th, be accepted as presented.”

Carried

4. BUSINESS ARISING FROM THE MINUTES:

1. CN was notified of how much the Village is willing to offer to purchase the strip along Wellington St. No response from CN to date.
2. Entegrus was notified that Council has requested an additional streetlight on Coltsfoot near the hydrant at 1691 Coltsfoot Dr.
3. KD Metals advised that to repair each skunk bench it would cost \$300.
4. The office is currently communicating with CN in trying to get the phragmites cut down along Railway St. Pictures were emailed to CN on Friday, July 10th.

Ralph Watson attended Council at this time to ask why he had to put up a reflective 911 sign on a post at the front of his property because he already a house number on his house. The by-law was explained to Ralph on how important it was for the sign to be perpendicular to the road and reflective and showing on both sides of the sign. Ralph advised Council he would think about it.

Moved By: Ron Challis

Seconded By: Russ Patton

“THAT the 911 by-law be amended to say that any 911 sign ordered will be installed by the Village and invoiced to the homeowner.”

Carried

This amendment to the by-law is to be initiated the day after this meeting.

5. CORRESPONDENCE:**INFORMATION ITEM**

1. Municipal World Magazine, July, 2020.
2. The County Play it Forward program is now offering free sports equipment to those who qualify since COVID has postponed team sports.
3. The Clerk mailed out notices regarding a SWM Zoom meeting for the repairs to the tile portion of Robinson Drain which runs through the Village of Newbury. The meeting is July 16th at 1:00 p.m.
4. A Notice has been circulated advertising for a Maintenance Person – due by July 17th.
5. The Middlesex-London Health Unit inspected the Newbury splash pad and there were no action required to the opening as it was deemed satisfactory.
6. Newbury splashpad is now open 11:00 – 8:00 daily. Safety precautions have been posted and hygiene equipment supplied. Council agreed with trying to provide a hand sanitizer on the outside of the building between the two washrooms.

7. There is a zoom meeting scheduled with CIMA and Cassidy Construction for Tuesday, July 21st at 2:00. Council asked if they could meet in person instead of a zoom meeting. Since the auditor was going to be in the office on Tuesday, July 21st Council suggested a different date.
8. Financial auditors will be in the office on Tuesday, July 21st at 8:30.

6. **ACTION REQUIRED ITEMS:**

1. Ed Markham is asking for Council to discuss and report their findings whether there is or is not an existing easement on his property and the other abutting properties to this easement on both roads. (cc Council – pink)

Moved By: Ron Challis Seconded By: Stacey Goldrick

“THAT Mr. Markham be notified that Council is not qualified to provide any statements about an easement and that they suggest that he have his property surveyed which may help him provide the answers he is looking for.”

Carried

7. **FINANCIAL STATEMENT:** (cc. Council – pink)

Moved By: Mike Noe Seconded By: Stacey Goldrick

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:** (cc. Council - purple)

Moved By: Stacey Goldrick Seconded By: Ron Challis

“THAT the accounts that total \$49,526.33 be accepted as presented,”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

1. Waste Connection has changed Newbury’s recycling schedule to Wednesdays starting July 22nd.
2. Road sign is down at the corner of Hagerty and Queen – when Russ is busy with other projects who can we contact to have this work done in a timely manner.
3. The municipal employees and contractors require ID badges.
4. The County will be installing Truck Route signs in the very near future – once their staff is back to full capacity.
5. Canada Post requires a hydro upgrade which CPE will schedule in.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

It was suggested that Newbury own its own regulation traffic cones as they were needed the night there was a water leak.

It was suggested that Newbury have temporary signs that could be placed temporarily if the permanent sign is damaged.

2. By-law 113-20, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Mike Noe

Seconded By: Russ Patton

“THAT By-law 113-20, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 13th day of July, 2020.”

Carried

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT By-law 113-20 be given third reading, taken as read, properly signed and sealed, and numbered 113-20, this 13th day of July, 2020.”

Carried

10. ADJOURNMENT:

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, August 10th, 2020

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON