

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, March 20th, 2017
6:00 p.m.



MEMBERS PRESENT: Councillors, Chris Degraw, Ron Challis, Abe Van Der Wyngaard, and Mike Noe

MEMBERS ABSENT: Diane Brewer

OTHERS PRESENT: Fire Chief Chad Trethewey was absent

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT:

CALL TO ORDER

The Clerk Treasurer called the meeting to order at 6:00 p.m. and asked for a motion to appoint someone to sit at Chair in the absence of the Reeve.

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT Chris Degraw be appointed to sit as Chair in the absence of the Reeve.”

Carried

1. DECLARATION OF PECUNIARY INTEREST:

Mike Noe declared a pecuniary interest in item # 8.29.9.

2. DELEGATIONS:

(a) **WATER:**

1. The Clerk asked Council if they would like to raise the water rate since SWM has increased Newbury’s rate from \$1.20 to \$1.36. Newbury’s current is \$1.91.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT Newbury’s water rate be increased from \$1.91 to \$2.07 effective on the March billing.”

Carried

2. The Clerk received information from Spriet Associates regarding today’s cost to run a new waterline. (cc. Council - green)

(b) **SEWER:**

1. TSSA inspector accepted the repairs to the sewer plant generator and therefore Newbury received a one year's variance.

(c) **DRAINAGE:**

DB Flushing flushed the line on Elgin and found a large root. They advised that it needs to be dug up and repaired.

(d) **FIRE:** Fire Chief Chad Trethewey was absent

- Monthly training records were received (cc. Council)
- List of items for sale
- The Clerk asked Bill Rayburn, County CAO, to research the cost of purchasing one or two more radio channels.
- Letter from SWM regarding fire dispatch channels. (cc. Council - green)

(e) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council) Council asked that Laura attend the next council meeting.

(f) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on February 13th, 2017.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the minutes from the regular Council meeting held February 13th, be accepted as presented.”

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

5. **CORRESPONDENCE:**

INFORMATION ITEM

1. Municipal World Magazine, Feb. 2017.

2. Bev Shipley, MP, advising that there is a new phase for funding in progress through the “Connect to Innovate” program and although the program’s main focus is new backbone infrastructure, he encourages Newbury to put forward any proposals.
3. News Release from Randy Pettapiece, MPP regarding the Rea and Walter Act. (cc. Council - pink)
4. Invitation to the Middlesex Municipal Association Annual Meeting – April 27th, in Ilderton.
5. Letter from the Minister of Education providing information on a variety of topics such as school closures, capital funding for community hub school retrofits, and new rules for disposition or lease of surplus property.
6. Copy of a letter from the Corporation of the United Townships of Head, Clara and Maria wherein they write to Premier Wynne questions the need for regulations being imposed on small rural Ontario concerning the need to have septic systems pumped every 5 years. Tay Valley Township also circulated a letter with the same concerns.
7. Copy of a letter from the Corporation of Central Frontenac that is being send to the Honourable Brad Duguid requesting funding for municipal fire departments.
8. Invitation to the Mayor’s Breakfast on April 13th at the Municipality of North Middlesex, Parkhill.

6. ACTION REQUIRED ITEMS:

1. Randy Vandendriessche, Newbury’s water meter reader is asking to be paid \$1.00 per meter. His current rate is \$0.50 per meter, which has been the same rate for the past fifteen plus years.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the water meter rate to read the meters be increased to \$1.00 per meter.”
Carried

2. Letter from Paul and Ruthanne Nowicki with concerns about snow removal, streetlight maintenance, condition of roads and condition of neighbour’s property. (cc. Council – blue)

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the Clerk draft a letter for Council’s review.”
Carried

3. User Fee By-law update. (cc. Council – purple)

By-law 105-17, being a by-law to establish user fees and service charges.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT By-law 105-17, a by-law to establish user fees and services charges, is given first and second reading this 20th day of March, 2017.”

Carried

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT By-law 105-17 be given third reading, taken as read, properly signed and sealed, and numbered 105-17, this 20th day of March, 2017.”

Carried

4. Review of draft budget (white) and 2016 Actuals (orange).

The Clerk reviewed the budget and the 2016 actuals with council.

5. Township of Zorra asking for Council’s support for its resolution that requests the Premier and Minister of Education to develop a policy that enables all schools and school boards in Ontario, including the Thames Valley District School Board, that allows individual elementary and secondary schools to have an AED installed in their schools. (cc. Council – yellow) Thames Centre has also supported this resolution and copied all municipalities.

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT Council support the resolution of having an AED installed in schools as long as training is also provided.”

Carried

6. Ontario Community Infrastructure Fund (OCIF) 2017 allocation. Previously Council agreed that the funds be used for water and sewer improvements. Since Council’s decision it has been noted that the funds can be saved for a future project. Would Council like to save this grant to put towards resurfacing the roads in the future.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT this issue be tabled until the Clerk can verify that the project can be modified if Council decides to change the project.”

Carried

7. **FINANCIAL STATEMENT:** (cc. Council – purple)

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:** (cc. Council – white)

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the accounts that total \$89,495.26 be accepted as presented and paid in full.”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

1. MPAC has notified this office and Four County Health Services that the hospital assessment has been reviewed and it was decided that the former medical building will be exempt from taxation and as well the hospital excluding the villa and the apartments that will be taxed at the Multi-Residential tax rate.
2. A letter was sent to Fennell Woodlands Inc. regarding the unopened road allowance on O’Mara Street. (previously cc. to Council)
3. Letter from Andrew Camman, Fennell Woodlands Inc. lawyer.
4. Discussion regarding Russ Patton as Newbury’s contractor for various jobs throughout the Village and the letter received from Andrew Camman.

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT Council go in camera to discuss a legal issue and employee contracts.”

Carried

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Council rise from the in camera meeting.”

Carried

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT Russ Patton be notified that he will be the first one called to do various jobs for the Village that don’t exceed \$2000. Once the job exceeds \$2000 then the job must go out for quotes and/or tender.”

Carried

The Clerk was also asked to seek legal advice regarding the other in camera issue.

5. Janneke Newitt, SWM CAO is retiring April 13th, 2017. The Clerk agreed to purchase a gift card for Janneke.
6. A large evergreen tree fell down on Tucker St. during the storm last week. Ron Sharpe was called in to remove the tree. The tree damaged the church's fence that was just erected in the fall of 2013. Ken Willis from the Emmanuel Christian Church of Newbury visited the office to ask if the Village was going to repair the fence. The Clerk suggested she would get a quote on the repair and take the quote to Council for Council's review and comments. The church has been notified that the company they hired to put the fence up will be called for a quote.
7. There is a pipe sticking out of the ground on Queen Street close to the edge of the road. Randy wants to know if this is something he can dig up and cut off. The owners of the restaurant said that it surfaces from time to time and that previous Village employees have cut it down in the past.
8. Progressive has provided a credit for 2016 not because we were billed more than what was collected but because the Village had been incorrectly billed since July.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

Jake Graham submitted a written request that his fee for floating the diamond be increase from \$15.00 to \$20.00 for his time and his ATV.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Jake's fee and the use of his ATV be increased from \$15 to \$20 per hour.”

Carried

2. By-law 106-17, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Mike Noe

Seconded By: Ron Chase

“THAT By-law 106-17, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 20th day of March, 2017.”

Carried

Moved By: Abe Van Der Wyngaard

Seconded By: Mike Noe

“THAT By-law 106-17 be given third reading, taken as read, properly signed and sealed, and numbered 106-17, this 20th day of March, 2017.”

Carried

10. ADJOURNMENT:

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:15 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, April 10th, 2017.

COUNCILLOR CHRIS DEGRAW

CLERK-TREASURER BETTY D. GORDON