

MINUTES
NEWBURY MUNICIPAL COUNCIL
Tuesday, October 11th, 2016
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer and Councillors, Abe Van Der Wyngaard, Ron Challis and Mike Noe

MEMBERS ABSENT: Chris Degraw

OTHERS PRESENT: Sean Keating & David Thomas

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

ALSO PRESENT: Fire Chief Chad Trethewey

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. **DECLARATION OF PECUNIARY INTEREST:**

Mike Noe declared a pecuniary interest in 8.29.9.

2. **DELEGATIONS:**

(a) 6:00 Sean Keating and David Thomas

Sean and David met with Council to explain that they are planning on putting up a service barn to store vegetables at 11 Tucker St. They would like to put in 2 water services; a 1 inch line going to the building and a 2-inch line to use for irrigation and possible a couple of times a week to mix with chemicals. Sean and David are asking Council if they could have sewer relief on the 2 inch.

Council thanked Sean and David for coming to Council.

(b) **WATER:**

1. Marcy McKillop, Dillon Consulting Ltd. email response regarding her visit with Newbury Council. (e.c. Council) Additional comments have been received for Council's consideration. (cc. Council)
2. Information from MOE regarding what qualifications you need to operate the water off valves to properties in the Village. (cc. Council)

Moved By: Abe Van Der Wyngaard Seconded By: Ron Challis

“THAT Council go in-camera to discuss personal matters about an identifiable municipal employee.”

Carried

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Council rise from the in-camera meeting with no report.”

Carried

3. Main Meter needs to be repaired (since August).
4. A complaint was received noting that the water was yellow when tubs were filled at the Villa – an investigation took place inspecting the system, nothing was found to be unusual but OCWA assisted by flushing the lines in front of the hospital.
5. The information that was requested by Kevin Derbyshire through the Information and Privacy Act was provided to him.

(c) **SEWER:**

1. Poleair completed the Comprehensive Inspection on the diesel generator fuel tank but has not provided the report to date. During the inspection, the generator was tagged out until Alberts Generator could seal an exhaust vent.

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the Clerk ask for a quote to upgrade the generator to TSSA standards.”

Carried

2. An electrician must install the personal gas monitor and once this is done Ken Mitchell from Hetek will come back and set up the commissioning of the system.

Mike advised Council that he will have the hydro done next Tues. or Wed.

3. The owner of the car wash has paid the invoice for the expenses that were incurred at the sewer plant.
4. The spare hospital pump that was found at the sewer plant has been sent to Ampro for a quote to repair.
5. Flowmetrix is replacing the meter at the sewer plant soon. Tornado Insulation will reinsulate the pipe once the meter has been installed.

6. Ampro was directed to order a new grinder pump rather than rebuilding the second one that was sent to them.
7. Comments have been received from the County lawyer regarding Newbury's Sewer Use By-law. (cc. Council)
8. An emergency management meeting was held at the sewer plant on Monday, Sept. 26th and overall the plant is a suitable location as an alternate control centre if there was an emergency and the municipal office could not be used. Internet was an issue but Chatham Kent has advised the office that the system in place could be used in an emergency and they will provide steps to access the internet when necessary. A few minor items need to be purchased such as a clock, cork board and a cabinet to store duplicate emergency documents. It was noted that the Clerk Treasurer was the only one who knew the code to enter the building.

(d) **DRAINAGE:**

(e) **FIRE:** Fire Chief Chad Trethewey.

- Monthly training records were received
- Quote for tarring the fire hall roof
- Chad updated Council on his Chief's meeting.
- CMAC will be looking at 3 gauges on the fire truck and a small vent that keeps foaming and dripping oil
- Draft Burning By-law Please bring your by-law with you
- Russ Patton was asked to submit a quote on repairing the entrance/exit to the firehall.
- Chad discussed user fees for false alarms
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(f) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council).

Council asked that Jerry propose a per square footage charge for building permits rather than a percentage of the value.

(g) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on September 12th and the Special Meeting held on August 22nd, 2016.

Moved by: Ron Challis

Seconded by: Abe Van Der Wyngaard

“THAT the minutes from the regular Council meeting held September 12th and the Special Meeting held on August 22nd, 2016, be accepted as presented.”

Carried

4. BUSINESS ARISING FROM THE MINUTES:

1. CN has provided a reply regarding the possible sale of their land north of the tracks that runs along Wellington St. (cc. Council)

5. CORRESPONDENCE:**INFORMATION ITEM**

1. Municipal World Magazine – October 2016
2. Reminder to Diane that the Middlesex County Business Appreciation Dinner is held on Tues. Nov. 1st at the County Building from 5:30 – 8:00 p.m.
3. Invitation to the County Warden’s Banquet to honour Warden Jim Maudsley on Sat. Nov. 12th at the Dorchester Community Centre.
4. Copy of a letter from SWM from Feb. 2nd, 2004 regarding the closure of the Limerick Landfill. (cc. Council)
5. Letter from Stewardship Ontario who provides payments to municipalities for the blue box recycling programs and thanking Newbury for participating.

Mike asked the Clerk if she could find out if Progressive could provide cardboard recycling services.

6. The Village of Burk’s Falls who was listed as a small municipality along with Newbury and others in the September issue of the Municipal World magazine has contacted this office to ask for information from Newbury and the others to do a comparison of information. Newbury’s budget was sent to them and theirs to us. That email was forwarded to Council.

6. ACTION REQUIRED ITEMS:

1. Mike Palecek, National President of CUPW is asking for Council's support for their cause by filling out an online survey about Canada Post and to encourage residents to do the same and to attend the public consultations held across the county. (cc. Council)

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

"THAT this item be noted and filed."

Carried

2. Township of Brudenell, Lyndoch and Raglan asking for Council's support for their resolution that requests the Province to amend its policy regarding children with Autism. (cc. Council)

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

"THAT this item be noted and filed."

Carried

3. City of Belleville asking for support for its resolution that supports the efforts of the Member of Provincial Parliament for Huron-Bruce to eliminate barriers to employment opportunities for Certified Crop Advisors and to allow Ontario farmers the freedom to engage in business with the expert of their choice. (cc. Council)

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

"THAT this item be noted and filed."

Carried

4. Municipality of Dutton Dunwich asking for Council's support for its resolution that calls on the Premier to provide 100% Hydro rate reduction to residential occupancies in Dutton Dunwich and a 100% Hydro rate reduction to business or commercial operations in order to compensate for the hosting of wind turbines and to assist to build up its rural citizens. (cc. Council)

Moved By: Ron Challis Seconded By: Abe Van Der Wyngaard

"THAT this item be noted and filed."

Carried

5. Newbury's updated Accessibility Plan 2013-2021 and as well Newbury's Policy No. 1.3 Procuring or Acquiring Goods and a Public Feedback form. (cc. Council)

Moved By: Abe Van Der Wyngaard Seconded By: Ron Challis

"THAT Council accepts the updates to Newbury's Accessibility Plan 2013-2021."

Carried

6. Snow Removal quotes.

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

“THAT Council accept the snow removal quote from A-Xcavating for the 2016-2017 season.”

Carried

7. Quote to repair firehall parking lot entrance. (e.c. Council)

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

“THAT Council accept the quote from Russ Patton to repair the firehall parking lot entrance.”

Carried

8. The Township of Madawaska Valley asking for Council’s support for its resolution that supports the changes to the parole system proposed in the Private Members Bill 21, An Act to amend the Ministry of Correctional Services Act in respect of parole.

Moved By: Ron Challis Seconded By: Abe Van Der Wyngaard

“THAT Council supports this resolution.”

Carried

9. Sean Keating asking for relief for his 2-inch water service being proposed to be installed at his farmland at the end of Tucker which will be used to irrigate his farmland. (cc. Council)

Moved By: Mike Noe Seconded By: Ron Challis

“THAT Sean Keating be advised that Council will agree to provide relief on the sewer portion of the 2-inch line on the understanding that the line is to be used for irrigation only and that this incentive be revisited in one year.”

Carried

7. **FINANCIAL STATEMENT:**

Moved by: Mike Noe Seconded by: Abe Van Der Wyngaard

“THAT the financial statements be accepted as presented.”

Carried

8. ACCOUNTS:

Moved by: Ron Challis

Seconded by: Abe Van Der Wyngaard

“THAT the accounts that total \$61,287.20 accepted as presented and paid in full.”
Carried

9. (a) NEW & UNFINISHED BUSINESS:

The office has not received a response from David Foster, Minister of Municipal Affairs and Housing from the letter that was sent to him on July 22, 2016.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

The Clerk advised Council that Durk Vanderwerff, planner for the County of Middlesex is meeting with her and Jerry Weerdenburg, Newbury's CBO on Tues. October 18th, to begin the process of preparing a new Zoning By-law and Official Plan for the Village.

The Clerk advised Council that since OCWA has completed the maintenance and flow testing on all the Newbury hydrants and has billed for the work, the balance of the OCIF grant will be used to purchase service boxes and rods and to pay Russ Patton to replace outdated services. The work must be done by Dec. 31st, 2016.

The Clerk reminded Council that in 2017 the Village receive additional funding from the OCIF and asked them to consider what they would like to do in 2017 as the project must be submitted in report early spring. Roads were suggested.

Property owner of 22891 has received a rezoning application and has spoken with Jerry on the process on how to rezone her property to allow 2 residential units in one building in a commercial zone.

The Clerk advised Council that Chatham Kent was giving out free recycling bins to all residential households and said she would try to find out how to get free ones for Newbury.

2. By-law 117-16, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved by: Mike Noe

Seconded by: Ron Challis

“THAT By-law 117-16, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 11th day of October, 2016.”
Carried

Moved by: Abe Van Der Wyngaard Seconded by: Mike Noe

“THAT By-law 117-16 be given third reading, taken as read, properly signed and sealed, and numbered 117-16, this 11th day of October, 2016.”

Carried

10. ADJOURNMENT:

Moved by: Ron Challis

Seconded by: Mike Noe

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:40 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Tuesday, November 14th, 2016.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON