

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, April 11, 2022
6:00 pm



PRESENT: Reeve Diane Brewer, Councillors Stacey Goldrick, Mike Noe, and Russ Patton

ABSENT WITH NOTICE: Councillor Ron Challis

STAFF PRESENT: Clerk-Treasurer Cathy Case
Fire Chief Chad Trethewey (for part of meeting)

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:10 pm.

Moved By: Councillor Noe
Seconded By: Councillor Patton

"THAT Council approve the addition of item 9(a).5. Digital Sign for Administration Office to the agenda for the April 11, 2022 meeting." – Carried.

1. DECLARATION OF PECUNIARY INTEREST:

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

There were no declarations of pecuniary interest.

2. DELEGATIONS & TIMED EVENTS:

There were no delegations or timed events.

2.1 WATER:

1. Water Financial Report
The Clerk-Treasurer noted that the Budget Amounts are from 2021 Budget.

Moved By: Councillor Noe
Seconded By: Councillor Patton

"THAT Council accept the water financial report for period ending March 31, 2022 as presented." – Carried.

2. DWQMS

Water Administrator Betty Gordon did not submit a report.

3. SAI Global – Audit Report – Accreditation Audit for the Corporation of the Village of Newbury issued March 31, 2022

Moved By: Councillor Goldrick

Seconded By: Councillor Noe

“THAT the Council of the village of Newbury accept the Audit Report-Accreditation Audit Report for the Corporation of the Village of Newbury issued March 31, 2022 as prepared by SAI Global.” – Carried.

4. Municipality of Southwest Middlesex – 2021 Annual Report for the Southwest Middlesex Distribution System, O.Reg. 170/03

Moved By: Councillor Patton

Seconded By: Councillor Goldrick

“THAT the Council of the Village of Newbury receive and file the 2021 Annual Report for the Southwest Middlesex Distribution System under O.Reg. 170/03.” – Carried.

5. Tri-County Water Board
 - a) 2021 Annual Report for the Tri-County Drinking Water System, O.Reg. 170/03
 - b) Schedule 22 Summary Report
 - c) Notice from OCWA-Senior Operations Manager

Moved By: Councillor Noe

Seconded By: Councillor Patton

“THAT the Council of the Village of Newbury receive and file the 2021 Tri-County Drinking Water System Report under O.Reg. 170/03 and Schedule 22 Summary Report.” – Carried.

6. Ministry of Environment, Conservation and Parks – Inspection Summary Rating Record (Reporting Year – 2021-2022)

Moved By: Councillor Goldrick

Seconded By: Councillor Noe

“THAT the Council of the Village of Newbury receive and file the Inspection Summary Rating Record for reporting year 2021-2022 from the Ministry of Environment, Conservation and Parks for the inspection carried out on September 21, 2021.” – Carried.

2.2 SEWER:

1. Sewer Financial Report
The Clerk-Treasurer noted that the Budget Amounts are from 2021 Budget.

Moved By: Councillor Noe

Seconded By: Councillor Goldrick

"THAT Council accept the sewer financial report for period ending March 31, 2022 as presented." – Carried.

2. 2021 Annual Performance Report – Newbury Wastewater Treatment Plant submitted by Sco-Terra Operations Group on March 30, 2022

Moved By: Councillor Goldrick

Seconded By: Councillor Patton

"THAT the Council of the Village of Newbury receive the Newbury Wastewater Treatment Plant 2021 Annual Performance Report dated March 2022 as submitted by Sco-Terra Operations Group." – Carried.

2.3 DRAINAGE

2.4 FIRE:

Fire Chief Trethewey attended the meeting at 6:45 pm.

1. Training – no update
2. Blue Card training – no change in status
3. Fire Protection Agreement with Southwest Middlesex

Chief Trethewey advised Council of the importance of having an automatic aid agreement.

4. Firefighter Recruitment update

Chief Trethewey advised that a couple of applications have been received. The notice and application will be posted on Village Facebook and website.

A discussion was held about the cost to train and retain firefighters. The Chief advised that he will be working on establishing a benchmark for this cost which will include the cost for bunker suit and breathing apparatus. He requested Council consider establishing an hourly rate per firefighter to attend a fire call where recovery of costs can be made through Fire Marquee. Fire Chief Trethewey also requested Council consider paying the billable hours out to the firefighters who attend the respective calls.

Moved By: Councillor Noe

Seconded By: Councillor Patton

"THAT the Council set the firefighter hourly rate for fire call attendance at \$30.00 per hour for recovery through Fire Marquee process; and that amounts recovered through billable hours be distributed to those firefighters who attended the billable event." – Carried.

5. Open Burning Policy and Application for Open Air Burning Permit

Moved By: Councillor Noe

Seconded By: Councillor Goldrick

"THAT Council approve the Open Burning Policy and Application for Open Air Burning Permit as presented." – Carried.

Chief Trethewey advised that the water pump has been fixed on the pumper truck and that flow testing for breathing apparatus has been completed.

Fire Chief Trethewey left the meeting at 7:30 pm.

2.5 BY-LAW ENFORCEMENT:

By-law Enforcement Reports for February 2022 and March 2022 submitted by Officer Garrett Cloud were reviewed.

Moved By: Councillor Goldrick

Seconded By: Councillor Noe

"THAT Council accept the By-law Enforcement Reports for February and March 2022 as presented." – Carried.

2.6 CHIEF BUILDING OFFICIAL:

There were no building permits issued in March 2022.

3. COUNCIL MINUTES:

Minutes of the regular Council meeting held on March 14, 2022, Special Meeting on March 28, 2022 and Special Meeting on April 5, 2022 were reviewed.

Moved By: Councillor Noe

Seconded By: Councillor Patton

"THAT the minutes from the regular Council meeting held on March 14, 2022 and Special meetings on March 28, 2022 and April 5, 2022 be approved as circulated." – Carried.

4. BUSINESS ARISING FROM THE MINUTES:

1. Site Plan Control By-law – no update
2. Municipal Insurance – Insured Value Review to be discussed at the next regular meeting
3. 2022 Budget to be revised for review at the next regular meeting.

5. CORRESPONDENCE:**INFORMATION ITEMS**

1. St. Clair Region Conservation Authority – 2021 Annual Report
2. Ministry of Municipal Affairs & Housing – Community Housing Renewal Strategy (CHRS)
3. Ministry of Municipal Affairs & Housing – More Homes for Everyone Plan
4. Ministry of Solicitor General/Office of the Fire Marshal and Emergency Management – Notice of Compliance with the Emergency Management and Civil Protection Act (EMPCA) in 2021
5. Minister of Canadian Heritage – 2022 Newbury Celebrates Canada Grant
6. Ministry of Municipal Affairs & Housing – Update on status of emergency orders

6. ACTION REQUIRED ITEMS:

1. City of Barrie – request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability

Moved By: Councillor Patton

Seconded By: Councillor Noe

“THAT the Council of the Village of Newbury support the request from the City of Barrie to the Province of Ontario for a Plan of Action to Address joint and Several Liability.” – Carried.

2. Minister of Seniors and Accessibility – Nominations for the 2022 Ontario Senior of the Year Award
3. County of Middlesex – Middlesex Municipal Association Annual Meeting Thursday, May 12, 2022 in Thorndale

7. FINANCIAL REPORTS:

1. Monthly Financial Report
The Clerk-Treasurer noted that the budget amounts are from 2021 budget.

Moved by: Councillor Goldrick

Seconded by: Councillor Patton

“THAT Council accept the financial reports for the period ending March 31, 2022 as presented.” – Carried.

2. Financial Information – Taxes Receivable & Bank Balances

Moved by: Councillor Goldrick

Seconded by: Councillor Noe

“THAT Council accept the taxes receivable and bank balances information report as presented.” – Carried.

8. ACCOUNTS:

Clerk-Treasurer Cathy Case advised that there were additions to the accounts:

- Randy’s Motor Vehicle Repair – fire truck pump repair \$2,250.23
- AJ Stone Company – fire SCBA flow test \$1,100.06
- Middlesex County – fire radio 2021 & 2022 \$2,175.04
- RSM Building Consultants – building services \$766.14
- CPE Services – library furnace \$8,493.09

Moved By: Councillor Noe

Seconded By: Councillor Patton

“THAT Council approve the accounts totaling \$128,094.10 as presented.” – Carried.,

9. (a) NEW & UNFINISHED BUSINESS

1. 2022 Tax Incentive Program

Moved By: Councillor Goldrick

Seconded By: Councillor Noe

“THAT the Council of the Village of Newbury terminate the tax incentive program for new residential construction effective January 1, 2022.” – Carried.

2. Intact Public Entities – Claims Handling Agreement

Moved By: Councillor Noe

Seconded By: Councillor Goldrick

“THAT the Council of the Village of Newbury authorize the Clerk-Treasurer to sign the Claims Handling Agreement with Intact Public Entities on behalf of the Corporation.” – Carried.

3. Backyard Chickens

Council took no action.

4. Change of Venue for May 9, 2022 Council meeting

Moved By: Councillor Goldrick

Seconded By: Councillor Patton

“THAT the Council of the Village of Newbury hold the May 9, 2022 regular meeting at the Newbury Royal Canadian Legion Br. 583 hall.” – Carried.

5. Quote for Digital Sign for Administration Office

Moved By: Councillor Patton

Seconded By: Councillor Noe

"THAT the Council of the Village of Newbury accept the quote from Fastsigns in the amount of \$26,629.76 plus taxes for a double-sided ground sign with electronic message centre." – Carried.

9. (b) OTHER BUSINESS:

Reeve Brewer asked that NFTC be invited back to discuss the fiber optic project.

Councillor Patton asked when the last time the inspection of the reflectivity of the street signs was completed. The Clerk-Treasurer will investigate.

10. CLOSED SESSION

Moved By: Councillor Noe

Seconded By: Councillor Patton

"THAT the Council move to closed session with the inclusion of the Clerk-Treasurer under the authority of the Municipal Act, Section 239(2) (b) personal matters about an identifiable individual including municipal or local board employees; (d) labour relations or employee negotiations; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 7:54 pm."

Moved By: Councillor Goldrick

Seconded By: Councillor Patton

"THAT Council rise from the closed session at 8:16 pm and resume regular session." – Carried.

11. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Noe

Seconded By: Councillor Goldrick

"THAT Council approve the Servicing Agreement as drafted by Middlesex County Barristers and Solicitors; and that the Clerk-Treasurer forward the Servicing Agreement for 1838 Coltsfoot Drive to the property owner for signature." – Carried.

12. BY-LAWS

1. By-law No. 8-22, being a by-law to confirm the proceedings of the Council of the Village of Newbury

Moved by: Councillor Noe
Seconded by: Councillor Goldrick

“THAT By-law No. 8-22, being a by-law to confirm the proceedings of the Council of the Village of Newbury is given first and second reading this 11 day of April, 2022.” – Carried.

Moved by: Councillor Patton
Seconded by: Councillor Noe

“THAT By-law No. 8-22 be given third reading, taken as read, properly signed and sealed, and numbered 8-22, this 11 day of April, 2022.” – Carried.

10. ADJOURNMENT:

Moved by: Councillor Noe
Seconded by: Councillor Goldrick

“THAT the meeting be adjourned at 8:20 pm.” – Carried.



REEVE DIANE BREWER



CLERK-TREASURER CATHY CASE