

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, August 13th, 2018
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Chris Degraw, Ron Challis, Abe Van Der Wyngaard, and Mike Noe

MEMBERS ABSENT:

OTHERS PRESENT: Ken Williams and Mitch Geerts, MPW Chartered Professional Accountants

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT: Fire Chief Chad Trethewey

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

Councillor Mike Noe declared a pecuniary interest in item # 8.47 on the agenda.

2. DELEGATIONS:

(a) 6:00 Ken Williams and Mitch Geerts, MPW Chartered Professional Accountants

Moved By: Ron Challis Seconded By: Chris Degraw

“THAT the financial statements for the Village of Newbury presented by MPW be accepted as presented.”

Carried

Moved By: Mike Noe Seconded By: Chris Degraw

“THAT Ken Williams of MPW be appointed as the Village of Newbury’s Auditor for 2018.

Carried

(a) **WATER:**

1. SWM/Newbury water agreement. A letter was sent to SWM Council regarding Newbury's unanswered questions. (cc. Council – white)
2. Russ Patton provided a quote for a hydrant for Council.

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT Council contribute \$1850 towards the cost of a hydrant for Coltsfoot Drive, as per the quote provided by Russ Patton.”

Carried

3. SWM was issued a Boil Water Advisory on July 30th due to a watermain break – this Advisory was lifted on August 1, 2018

(b) **SEWER:**

1. MOE has agreed that Newbury does not require amending its Certificate of Approval for the sewer plant because of the installation of new gas generator because the generator is required in an emergency since the sewer plant is listed in Newbury's Emergency Plan as an Emergency Operating Centre.
2. CIMA is circulating Letters of Interest to qualifying companies to operate Newbury's Waste Water Treatment Plant. Those who respond will be provided with a Request for Proposal. Council directed the Clerk to call CIMA to ask when the RFP would be available to contractors.
3. Rick McCallum, Country President, Utilities Canada Corix Utilities Inc. has advised this office that CK Corix does not think it is appropriate to cover costs for Newbury's expense to hire a company to prepare a Request for Proposal. He also noted that he and Tim Sunderland from CK Corix agree that six months is suitable time to hire appropriate services to replace the existing CKWS and that should allow time to cross train before the Nov. 31st deadline.

The Clerk has asked Rick to re consider a transition period after Nov. 31st.

(c) **DRAINAGE:**

Homeowners of 10 Durham notified the office that the paving in their laneway was complete. The Clerk advised Council that she asked Russ Patton to inspect the catch basin since the paving had been completed.

(d) **FIRE:** Fire Chief Chad Trethewey was absent

- Some monthly training records have been received to date – others were too faded to read so the office requested the records again.
- The office received the status of a WSIB claim.
- Chatham Kent has notified this office that in the first and second quarter of 2018 CK Fire Services did not respond to any incidents for which the Village of Newbury should be invoiced.

(e) **BY-LAW ENFORCEMENT:**

The Clerk provided a report to Council from MEU Consulting (Bill Menzie). (cc Council – white)

(f) **CHIEF BUILDING OFFICIAL:**

CBO report provided as per hours submitted. (cc. Council - green)

Jerry Weerdenburg has official retired as of Tuesday August 7th. Rick McDougall will be replacing Jerry working every Wednesday from 8:30 – 12:30. Rick will also be enforcing the Property Standards By-law which is regulated by the Building Code Act.

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on July 9th, 2018.

Moved By:

Seconded By:

“THAT the minutes from the regular Council meeting held on July 9th, be accepted as presented.”

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

Entegrus has installed the light on Gratton Street and was waiting for an ESA inspection but was advised it could be turned on without one.

Real Term is waiting for the 2 LED lights for the Legion and the Park to be shipped on Aug. 31st.

The farmer who abuts Washington Street was notified that the survey indicated he had planted a row of corn on the road allowance and that Council had no concerns this year but wanted to let him know for next year so that when he plants he can adjust the area being planted.

5. CORRESPONDENCE:**INFORMATION ITEM**

1. Municipal World Magazine, August. 2018.
2. Letter from Alasdair Smith, VP Finance/CFO, Middlesex Hospital Alliance, following up on a conversation with Reeve Diane regarding FCHS and lab services. (cc. Council – blue)
3. The County solicitor Wayne Meagher has provided a report to Council and legal documents for the sale of Newbury's Conc. Lot.
4. Information from Cindy Howard, General Manager Finance and Community Services/Treasurer, County of Middlesex regarding Vacant Unit Rebate Program. (Clerk Treasurer will review with Council).
5. Election Update: One (1) name, Diane Brewer, was nominated for Reeve and has been acclaimed as Reeve.

Four (4) names, Ron Challis, Mike Noe, Yves Larocque and Russ Patton were nominated and acclaimed as Councillors.

The new Council will begin their term on December 1st.
It is noted that Newbury is not in a "lame duck period".

Even though Council is acclaimed there will be an election for the French Public School Board, the French Separate School Board and the English Public School Board.

Election is on October 22nd, from 10:00 a.m. – 8:00 p.m. There is also an Advance Poll scheduled for TBA

6. The Clerk responded to the third inspector's questions from the Freedom of Information office regarding a claim.

6. ACTION REQUIRED ITEMS:

1. Surveys on Washington and Henry St. are complete. Does Council want to consider selling the Henry Street unopened road allowance as residential lot?

Moved By: Abe Van Der Wyngaard Seconded By: Ron Challis

"THAT Council defer a decision at this time."

Carried

2. By-law 119-18, being a By-law to appoint Rick McDougall as Newbury's CBO.

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT By-law 119-18, being a by-law to appoint Rick McDougall as Newbury's Chief Building Official, be given first and second reading this 13th day of August, 2018.”

Carried

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT By-law 119-18 be given third reading, taken as read, properly signed and sealed, and numbered 119-18 this 13th day of August, 2018.”

Carried

7. **FINANCIAL STATEMENT:** (cc. Council - white)

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:** (cc. Council - purple)

Moved By: Chris Degraw

Seconded By: Abe Van Der Wyngaard

“THAT the accounts that total \$ 53,440.43 and as well the addons, be accepted as presented and paid in full.”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

9. (b) **OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.
2. By-law 120-18, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT By-law 120-18, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 13th day of August, 2018.”

Carried

Moved By: Abe Van Der Wyngaard Seconded By: Ron Challis

“THAT By-law 120-18 be given third reading, taken as read, properly signed and sealed, and numbered 120-18, this 13th day of August, 2018.”

Carried

10. ADJOURNMENT:

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:08 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, September 10th, 2018.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON