

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, November 14th, 2016
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer and Councillors, Chris Degraw, Abe Van Der Wyngaard, Ron Challis and Mike Noe

MEMBERS ABSENT:

OTHERS PRESENT: Christian Tham, Embedded Energy Manager/Sustainability Coordinator
Bill Rayburn, CAO, County of Middlesex

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

ALSO PRESENT: Fire Chief Chad Trethewey

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

Mike Noe declared a pecuniary interest in item no. 8.35

2. DELEGATIONS:

- (a) 6:00 p.m. Christian Tham, Embedded Energy Manager/Sustainability Coordinator.
(Presentation was emailed to Council)

Christian provided a presentation to Council on the SaveonEnergy program. He explained what programs were available and what incentives are being offered.

- (b) 6:30 p.m. Bill Rayburn, CAO, County of Middlesex to discuss the County's proposed Planning Agreement. (Presentation was emailed to Council)

Bill explained the new planning agreement being proposed by County Council wherein each municipality would pay a portion on their County levy to have access to the County planners.

- (c) **WATER:**

1. Draft response to SWM re: water agreement. (cc. Council)
2. Internal Audit, November 2nd, with Cindy Sigurdson, OCWA. (emailed to Council)

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT Council accept the Internal Audit, November 2nd, conducted by Cindy Sigurdson, OCWA.”

Carried

3. The main meter was repaired by Erth Holdings as per directed by SWM. The Clerk has discussed with SWM and Erth Holdings who is to responsible for initiating repairs for Newbury's main meter in the future.
4. OCWA has provided a Fire Flow Testing report on all Newbury hydrants. A copy has been forwarded to Fire Chief Chad Trethewey. (cc. Council)
5. The first 10 replacement rods and service boxes will be put in on Durham St. Randy Vandendriessche has located all the service stops so that accurate locates can be given. Russ Patton will begin the work soon.

(d) **SEWER:**

1. The TSSA variance application has been sent in. TSSA technician notified Scott Tupholme of Poleair that prior to any variance being given, the damper had to be in working order. Alberts Generator was in and replaced the motor. Scott was asked to come back and inspect the dampers.
2. An electrician must install the personal gas monitor and once this is done Ken Mitchell from Hetek will come back and set up the commissioning of the system.

Mike advised Council that he will have the hydro done next Tues. or Wed.

3. Flowmetrix has replaced the meter at the sewer plant.
4. Chatham-Kent were called out to inspect the FCHS grinder pump as the alarm had been activated. It was noted that a large wipe was caught in the impeller. It was cleaned and put back into service. With permission from Council the cost of the call out will be invoiced to FCHS.
5. A credit value has been offered to Newbury for the generator. (cc Council)

(e) **DRAINAGE:**

No drainage issues.

(f) **FIRE:** Fire Chief Chad Trethewey.

- Monthly training records were received
- Quote for tarring the fire hall roof
- Laundry tubs and leftover fireworks at the Village shed
- Chad will order some bump up gas
- The firehall lap top cannot be fixed. Council directed the Clerk to shop for a new one.
- Chad asked if portable radios could be put in the 2017 Budget. Council suggested in ask for quotes
- Council agreed that Tim and Chad be paid the Lost Wage Hourly Rate for when they attended a training session.

(g) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council).

(h) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)

Jerry is working on a Building By-law with permit fees.

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on October 11th, and the Special Meeting held on September 20th, 2016.

Moved by: Ron Challis

Seconded by: Abe Van Der Wyngaard

“THAT the minutes from the regular Council meeting held October 11th, and the Special Meeting held on September 20th, 2016, be accepted as presented.”

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

1. CN has provided a reply regarding the possible sale of their land north of the tracks that runs along Wellington St. (cc. Council)
2. Message was sent to Marion Matt for information on CN property in Bothwell
3. Union Gas has scheduled in the new line for the sewer plant soon.
4. Water Filling station has been ordered.

5. **CORRESPONDENCE:**

INFORMATION ITEM

1. Municipal World Magazine – November 2016
2. Ministry of Municipal Affairs advising municipalities that Bill 7 will improve affordable housing and will amend the Development Charges Act so that second units will be exempt from the charges and that municipalities are to include this information in their Official Plan and Zoning By-law.
3. The Ontario Provincial Police have provided info on their salary increase as per their collective agreement which will have a minimal impact on a municipality's policing cost.
4. Ministry of Agriculture, Food and Rural Affairs (OMAFRA) has announced updates to the Ontario Wildlife Damage Compensation Program (OWDCP) where OWDCP provides financial assistance to those who own livestock, poultry, and honey bees that have been damaged by wildlife.
5. LAS providing a \$58.27 rebate to Newbury for being an LAS Natural Gas Program member.
6. London District Catholic School Board notice of a board approved new construction project for major renewal work and building upgrades to the St. Patrick Catholic School in Lucan.
7. OPP Annual Report for 2017. (cc. Council)
8. County providing Emergency Road Numbers. (cc. Council)
9. OMAFRA providing information on Newbury's Ontario Community Infrastructure Fund (OCIF) for the 2017, 2018 & 2019 years. (cc. Council)
10. AMO providing a 2015 Federal Gas Tax Annual Expenditure Report.
11. Thank you letter from Tim Hamilton, Manager of the Four Counties Jay ball team, for making the inaugural year a great one.
12. Ministry of Citizenship and Immigration advising that nominations for the June Callwood Outstanding Achievement Award for Voluntarism in Ontario is due Dec. 5, 2016.
13. OPP providing a 2015 Progress Report for the Middlesex Detachment.
14. A written complaint has been received for graffiti on park buildings and further investigation revealed the same graffiti on the Municipal Services property. Police have been called, camera footage will be reviewed. Graffiti has been removed.

6. ACTION REQUIRED ITEMS:

1. Quad County Support Services asking for a donation for their “Jingle Luncheon and Auction” that will be held on Nov. 19th at the Newbury Legion. (cc. Council)

Moved By: Ron Challis

Seconded By: Chris Degraw

“THAT Council donate \$100 towards the purchase of new furnishings for the new home they purchased.”

Carried

2. Township of North Frontenac asking support for their resolution that asks the Province of Ontario to change electrical bills to make it more affordable. (cc. Council)

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT Council support this resolution.”

Carried

3. North Middlesex asking for Council’s support for their resolution that asks the County of Middlesex to assign a planner now to each municipality to allow adequate time for the planners to work together with ongoing planning matters and that their Mayor, Deputy Mayor and CAO be authorized to enter into negotiations with the County with the goal of obtaining an agreement of services less than the 1.3% of the general levy and that clearly outlines the core services the municipality has been receiving and expects to receive for the levy that will be assessed to the municipality. (cc. Council)

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT this item be laid over until further information can be received.”

Carried

4. Signature required for the renewal agreement between the Village of Newbury and Chatham-Kent Corix Water Services Company.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the agreement be signed.”

Carried

5. Signature required for the OCIF (\$50,000 for 2017)

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT Reeve Diane Brewer and Clerk Treasurer Betty D. Gordon be authorized to sign the Contribution Agreement for the Ontario Community Infrastructure Fund Formula Component.”

Carried

6. By-law 118-16. This by-law was amended to replace portions of the by-law that reference the Planning Act with the Building Code Act.

Moved by: Chris Degraw

Seconded by: Ron Challis

“THAT By-law 118-16, being a by-law to prescribe standards for the maintenance and occupancy of property within the Village of Newbury (Newbury’s Property Standards By-law) is given first and second reading this 14th day of November, 2016.”

Carried

Moved by: Mike Noe

Seconded by: Abe Van Der Wyngaard

“THAT By-law 118-16 be given third reading, taken as read, properly signed and sealed, and numbered 118-16, this 14th day of November, 2016.”

Carried

7. By-law 120-16. A by-law to prescribe the height and type of fences. (cc Council)

Moved by: Mike Noe

Seconded by: Ron Challis

“THAT By-law 120-16, being a by-law to prescribe the height and type of fences within the Village of Newbury is given first and second reading this 14th day of November, 2016.”

Carried

Moved by: Mike Noe

Seconded by: Abe Van Der Wyngaard

“THAT By-law 120-16 be given third reading, taken as read, properly signed and sealed, and numbered 120-16, this 14th day of November, 2016.”

Carried

8. By-law 119-16. This by-law repeals Sewer Use By-law # 110-12.

Moved by: Ron Challis

Seconded by: Chris Degraw

“THAT By-law 119-16, being a by-law to regulate the public and private sewers and drains, private sewage disposal, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer system and providing penalties for violation thereof, within the Village of Newbury (Newbury’s Sewer Use By-law) is given first and second reading this 14th day of November, 2016.”

Carried

Moved by: Mike Noe

Seconded by: Abe Van Der Wyngaard

“THAT By-law 119-16 be given third reading, taken as read, properly signed and sealed, and numbered 119-16, this 14th day of November, 2016.”

Carried

7. FINANCIAL STATEMENT:

Moved by: Chris Degraw

Seconded by: Mike Noe

“THAT the financial statements be accepted as presented.”

Carried**8. ACCOUNTS:**

Moved by: Chris Degraw

Seconded by: Abe Van Der Wyngaard

“THAT the accounts that total \$50,098.82 accepted as presented and paid in full.”

Carried**9. (a) NEW & UNFINISHED BUSINESS:**

The office has not received a response from David Foster, Minister of Municipal Affairs and Housing from the letter that was sent to him on July 22, 2016.

The Clerk is asking permission to have a free draw for 2 Christmas baskets for Newbury residents and to have a property decorating contest.

Christmas Lights will be put up by Nov. 24th.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

Ron suggested to Council that Christian Tham be asked for help in getting a quote to switch out the streetlights and with applying for the grant program. Council agreed.

Abe advised Council that his neighbours are using the Village's road allowance as a driveway existing their farm and leaving ruts in the ground. Abe normally maintains the road allowance by cutting the grass but has decided he will not fix the ruts to cut the grass next year and suggested that the farmer be asked to fix the ruts. The clerk will ask Laura Bowles, Newbury's By-Law Officer to send them a letter.

2. By-law 121-16, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved by: Chris Degraw

Seconded by: Ron Challis

“THAT By-law 121-16, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 14th day of November, 2016.”Carried

Moved by: Mike Noe

Seconded by: Abe Van Der Wyngaard

“THAT By-law 121-16 be given third reading, taken as read, properly signed and sealed, and numbered 121-16, this 14th day of November, 2016.”

Carried

10. ADJOURNMENT:

Moved by: Mike Noe

Seconded by: Chris Degraw

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 9:20 p.m.

Upcoming Meetings (unless re-scheduled)

Emergency Management Meeting, November 21st, 3:30 – 5:30.

Regular Council on Monday, December 12th, 2016.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON