

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
TUESDAY, FEBRUARY 14, 2023
6:00 pm
Council Chambers



Council Present: Reeve Diane Brewer
Councillor Kevin Derbyshire
Councillor Clyde Harris
Councillor Russell Patton

Staff Present: Cathy Case, Clerk-Treasurer

Regrets: Councillor Randy Smith

1. **CALL TO ORDER**

Reeve Brewer called the meeting to order at 6:00 pm.

2. **DECLARATION OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Derbyshire and Councillor Patton each advised of an interest in Action Required Correspondence Item 6.10-financial support request from Southwest Minor Hockey.

3. **DELEGATIONS & TIMED EVENTS**

6:00 PM

3.1 **Richard Pellerin, Senior Project Manager, Sco-Terra Operations Group
RE: Newbury Water Distribution System and Waste Water System
Operations**

Richard Pellerin attended the meeting to review the operations of the Newbury Water Distribution System and Waste Water System. Sco-Terra is contracted to operate the systems on behalf of the Village. He advised that the legislated reports are in the process of being prepared and discussed both systems.

4. COUNCIL MINUTES

Minutes of the regular Council meeting held on January 10, 2023.

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT the minutes from the Council meeting held on January 10, 2023 be approved as circulated.” – Carried.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Site Plan Control By-law (no update)

5.2 Entrance/Welcome Sign Repair (no update)

6. CORRESPONDENCE**NON-ACTION CORRESPONDENCE**

6.1 Municipal World – February 2023

6.2 St. Clair Region Conservation Authority – Meeting Highlights-December 8, 2022

6.3 St. Clair Region Conservation Authority – Invitation to attend the Annual General Meeting on Thursday, February 23, 2023 in Point Edward

6.4 Four Counties Health Services Foundation – Thank you for donation

6.5 Communities in Bloom Ontario – Invitation to the 2023 CiB Ontario Provincial Edition

6.6 Prabmeet Singh Sarkaria, President of the Treasury Board and Minister Responsible for Emergency Management – release of Ontario’s first-ever Provincial Emergency Management Strategy and Action Plan

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.6.” – Carried.

ACTION REQUIRED CORRESPONDENCE

6.7 City of Brantford – requesting support to have Government of Canada resume investigation into opportunities to enhance passenger rail service in southwestern Ontario and have Via Rail reinstate line number 82 immediately

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council receive and file the motion from the City of Brantford regarding VIA Rail service.” – Carried.

- 6.8 Town of Petrolia – requesting support to have school boards become responsible for conducting their own trustee elections or at minimum municipalities be compensated by the school boards for overseeing such trustee elections

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council receive and file the motion from the Town of Petrolia regarding school board elections.” – Carried.

- 6.9 Mary Lou Albanese, Director Environmental Health and Infection Disease, Middlesex London Health Unit – requesting letter of support for the 2023 mosquito larviciding program

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council support the 2023 mosquito larviciding program of the Middlesex London Health Unit and that staff be directed to provide letter of support as requested.” – Carried.

- 6.10 Ian VanMiddelkoop, Southwest Minor Hockey – requesting financial support for the 2023 John Horvat Memorial Hockey Tournament, January 27-29, 2023

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council support Southwest Minor Hockey with a donation of \$200.00 and that the donation be incorporated into the 2023 Budget.” – Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Trethewey did not attend the meeting and no written report was submitted.

7.2 Building Services

There were no building permits issued in January 2023.

7.3 By-law Enforcement

By-law Enforcement Report for January 2023

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the By-law Enforcement Report for January 2023 as submitted by By-law Enforcement Officer Garrett Cloud.” – Carried.

7.4 Drainage

7.5 Water

- i) Repairs and Maintenance Update
 - a) Hydrant #2 – 1888 Concession Drive: exploratory work on Monday, February 13; repairs were completed by end of day on Tuesday, February 14. The repair was to the waterline to the Four Counties Villa. The water supply to the Villa was off for only 26 minutes during the repair.
 - b) Service rod replacement – locates have been requested for 2023 replacement program
- ii) Ministry of Environment, Conservation and Parks – Final Inspection Report for Newbury Distribution System (see page 2 of 15 of the MOECP Inspection Report for 1 non-compliance related to failure to update owner contact information)

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council receive and file the Final Inspection Report for Newbury Distribution System for the period September 2021 to September 2022 as submitted by the Ministry of Environment, Conservation and Parks.” – Carried.

7.6 Sewer

- i) Grinder Pump Repair Report
- ii) Call-ins – Newbury WWTP – January 2023
- iii) Quote – Replacement Grinder Pumps

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

“RESOLVED THAT Council accept the quote from John Brooks Company Limited for six residential E/ONE grinder pumps for the Waste Water Treatment System in the amount of \$27,468.85 plus taxes.” – Carried.

7.7 Administration

i) 2022 Election Accessibility Report

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council receive the 2022 Election Accessibility Report as presented.” – Carried.

ii) Establishing Community Activity Committee

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council adopt the Terms of Reference for the Community Activity Committee as presented.” – Carried.

iii) “Town Hall” Meeting – finalize date and format for meeting

Council set Wednesday, March 22, 2023 at 7:00 pm at the Royal Canadian Legion Br. 583 for the Town Hall Meeting.

iv) Municipal Weed Inspector Appointment

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council appoint Mark Brown, Area (County) Weed Inspector as the Municipal Weed Inspector for the Village of Newbury.” – Carried.

v) Newbury Food Market – Letter of Approval to sell beverage alcohol on specific holidays

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council approve that the LCO component of Newbury Food Market may remain open for sales of alcohol on the following statutory holidays: Family Day, Victoria Day, Canada Day, Civic Holiday, Labour Day, Thanksgiving Day, Boxing Day for the term of this Council being 2023 to 2026.” – Carried.

vi) Four Counties Transportation Committee – 2023 Budget

vii) Update on Grants

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council approve the Clerk-Treasurer proceed with researching and recommending applications for grants for improvement projects for the Village.” – Carried.

viii) Circular Materials Ontario – Blue Box Services Agreements

The Clerk-Treasurer needs to review the Agreements for Blue Box Services with Circular Materials Ontario before recommending approval by Council.

ix) Middlesex London Humane Society – microchipping program

The Clerk-Treasurer was requested to obtain additional information on the microchipping program through the Humane Society and if there is potential for a low-cost rabies clinic.

7.8 Financial

i) Accounts Listing

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council approve the accounts in the amount of \$131,220.63 as presented.” – Carried.

8. NEW BUSINESS

8.1 Addendum Items - None

8.2 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Derbyshire requested that staff provide information on what would be required to allow residents to have chickens in backyards.

Councillor Patton advised that there are two civic address signs along the sidewalk on Concession which are encroaching in on the sidewalk.

Reeve Brewer asked if the private water line repair had been completed.

9. CLOSED SESSION

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council with the inclusion of the Clerk-Treasurer move to closed session under Section 239 of the Municipal Act (a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees and section 239(3.1) educational or training sessions at 8:45 pm.” – Carried.

10. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council rise from the closed session at 9:03 pm and resume regular session with no report." – Carried.

11. BY-LAWS

11.1 By-law No. 9-23, being a by-law to confirm the proceedings of the Council of the Village of Newbury

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

"RESOLVED THAT THAT By-law No. 9-23, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first and second reading this 14 day of February, 2023." – Carried.

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 9-23 be given third reading, taken as read, properly signed and sealed, and numbered 9-23, this 14 day of February, 2023." – Carried.

12. ADJOURNMENT

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT the Council meeting be adjourned at 9:05 pm." – Carried.



REEVE DIANE BREWER



CLERK-TREASURER CATHY CASE

