

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, June 13th, 2016
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, and Councillors, Chris Degraw, Abe Van Der Wyngaard, Ron Challis and Mike Noe

MEMBERS ABSENT:

OTHERS PRESENT:

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

ALSO PRESENT: Fire Chief Chad Trethewey
Gary Fields, Newbury Business Owner

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. **DECLARATION OF PECUNIARY INTEREST:**

Mike Noe declared a pecuniary interest in item # 8.29.10

2. **DELEGATIONS:**

(a) 6:00 Gary Field, Newbury Business Owner (information enclosed)

Gary explained to council that he is offering a sum of money to the London Diocese to purchase twenty (20) feet of property on the north side of the church as he would like to enlarge his parking lot. He wanted Council's approval prior to the transaction. It was explained to Gary that Council cannot approve the severance of the 20 feet and that the church or the church's agent would have to apply for a severance and then notices would be sent out to the neighbours and a public meeting held. Gary understood these procedures.

Moved By: Mike Noe

Seconded By: Chris Degraw

"THAT Council has no objection of Gary Field purchasing twenty (20) feet from the church to enlarge his parking lot."

Carried

(b) **WATER:**

1. May water reads. There were no issues with the May water reads.

2. A diffuser and a pail of chlorine pucks were purchased.
3. David Hall is asking for sewer relief for his water leak. (cc. Council)

Moved By: Chris Degraw

Seconded By: Abe Van Der Wyngaard

“THAT Mr. Hall be advised that as per past policies, Council does not give relief for sewer charges.”

Carried

4. Water service at 56 Broadway. (Previously e.c. Council) Council agreed that the owner of 56 Broadway be billed for the entire cost of turning his water back on and that he be notified in writing that if he does not have his meter moved to a place where it will be protected from the elements then his water will be shut off by November 1st.
5. MOE Inspection Report dated April 18th, 2016. No non-compliances or recommendations for best practice issues.
6. OCWA has notified the office flow testing on the hydrants will begin July 4th.

(c) **SEWER:**

1. 3 Quotes have been received to replace the gas generator at the sewer plant. (cc. Council). Mike is going to apply to U. Gas for the service before any decision is made about purchasing a gas generator.
2. The owner of the car wash was sent a copy of the April 11th minutes as he requested and a second notice for the full amount for the extra expenses incurred by the Village because of a substance emptied into the sewer system by way of his business.
3. Email from Darren Galbraith, Area Manager, North, CK PUC with information and answers from the May 19th meeting. (cc. Council)
4. FCHS sewer pump alarm – history & quotes from 2015. (cc. Council)
5. Quotes for Gas Monitoring units for the sewer plant. (cc. Council). The Clerk will order the two sensors itemized in the quote but not the one for the oxygen and also not the hand held unit. The Clerk will research one for a belt instead.
6. Review Chatham Kent Water Services Co. sewer contract. (cc. Council)

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT this item be laid over.”

Carried

(d) **DRAINAGE:**

1. Update on quotes to replace six (6) inch line on O'Mara Street. Contractors were directed to contact Mike Noe for further information. The office has received one (1) quote. Mike said he will ask others to submit a quote.

(e) **FIRE:** Fire Chief Chad Trethewey.

- Monthly training records were received
- MLEMS defib short course – June 14th – 7:30
- CK Fire Services advising they have not responded to any incidents in the Village and also providing a copy of their 2016 Schedule of Fees (cc. Council & Fire Ch)
- Letter from the Muscular Dystrophy Canada thanking the department for their donation of \$1,282.85.
- Chad reported that the department had 2 calls, one for a motor vehicle accident and the other for a brush fire.
- Chad is still trying to find someone to tar the roof.
- Chad explained an intake valve was delivered when he was only asking for a quote although the valve is what he needs and a good price.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the valve be kept and paid for.”

Carried

(f) **BY-LAW ENFORCEMENT:**

1. By-law Enforcement Report as per hours submitted. (cc. Council).
2. 3 dog house limit – review. Council directed the Clerk to remind Laura that the Village allows 2 dogs per household only. Caring for a 3rd dog temporarily is not allowed.
3. Sending Orders – review procedures. Council agreed that Laura is to send out Orders but if it was possible (if she had their contact information) she could call first and notify the homeowner that an order will be issued within 2 days. Perhaps the violation could be cleared prior to the registered Order being sent.

(g) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on May 9th, 2016.

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT the minutes from the regular Council meeting held May 9th, 2016, be accepted as presented.”

Carried

4. BUSINESS ARISING FROM THE MINUTES:

1. Mike approved the draft letter prepared by Betty to be mailed to the 2 residents who complained about the drainage on O'Mara St.
2. An explanation from Union Gas regarding deferral accounts was emailed to Council on May 12th.

5. CORRESPONDENCE:**INFORMATION ITEM**

1. Municipal World Magazine – May 2016.
2. CN booklet entitled Connecting with our Neighbours.
3. Information from Entegrus regarding power outages. (e.c. Council)
4. Middlesex Healthy Kids Media Release that sports teams are bringing back healthy snacks for the players. (e.c. Council)
5. For Council's information the City of Ottawa has provided a copy of their motion which requests the Province of Ontario to change the necessary legislation to grant municipalities a substantive and meaningful role in siting wind power projects and that it becomes a mandatory part of the process.
6. Copy of correspondence addressed to ROMA from the Township of South-West Oxford wherein they request the OGRA and ROMA conferences be combined. (e.c. Council)
7. OPP advising that they have started a new report called the Calls for Service (CFS) Billing Summary Report. (e.c. Council)
8. Town of Amherstburg advising that they support the Town of Shelburne's resolution regarding the cutbacks to behavioral therapy for children affected by Autism Spectrum Disorder.
9. Thank you letter from Union Gas for support for their efforts to ensure Ontarians are allowed to choose their energy options.

10. SCRCA Bus Tour – June 23rd. (e.c. Council)
11. Thank you card from Abe Van Der Wyngaard for the gift certificate.
12. Information from Rural Ontario Municipal Association. (ROMA)
13. North Huron providing 2 free tickets to their Municipal Nights at the Blyth Festival on Tues. June 28th. (previously cc. Council May 24th)
14. Invitation for the Clerk to attend the Business Help Centre (Community Futures Development Corporation) Annual General Meeting on Wed. June 22nd.
15. Letter from Steven Jelich, Union Gas District Manager, London/Sarnia introducing himself and hoping to meet in person in the coming weeks.

6. ACTION REQUIRED ITEMS:

1. Revised draft 2016 #4 Budget.

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT Council approve Budget # 4.”

Carried

2. Discussion regarding have a county seat. (previously e.c. email from the County CAO)

Council members would like to amend the letter and will get back to the rest of council in the near future.

3. The Clerk is asking for window film at the office to cut down on the sun and the use of the a/c. Two quotes have been provided. (cc. Council)

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT The quote from Creative Windows for \$1,183 be accepted.”

Carried

4. Trees on Broadway St. (pictures were previously e.c. to Council). Cost to have them removed by Ron Sharpe is \$3000 – stumps not included.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the three (3) trees (one tree is 2 trees grown together) on Broadway St. be cut down.”

Carried

5. There is an Enabling Accessibility Fund up to a max of \$50,000 (Newbury would pay 30%). Accessible playground equipment is a suggestion. (previously e.c. to Council)

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT the Clerk apply for an accessible piece of playground equipment.”

Carried

6. Corp. of the County of Huron asking for Council’s support for its resolution that requests the Province of Ontario to increase funding for research aimed to enhance the testing for Lyme disease. (cc. Council)

Moved By: Ron Challis

Seconded By: Chris Degraw

“THAT Council supports this motion.”

Carried

7. Chatham-Kent asking for Council’s support for its resolution that *strongly urges the Government of Ontario to reconsider any policy or strategy within the forthcoming “Climate Change Action Plan” that would force rural residents and businesses to replace the most affordable energy option available, natural gas, with more expensive options.* (cc. Council)

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT Council supports this motion.”

Carried

7. **FINANCIAL STATEMENT:**

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:**

Moved By: Abe Van Der Wyngaard

Seconded By: Ron Challis

“THAT the accounts that total \$56,566.24 be accepted as presented and paid in full.”

Carried

9. (a) NEW & UNFINISHED BUSINESS:

1. Procedure for decisions outside of a regular council meeting. There are some council members who do not get the chance to review their emails until the evening when it could be too late to voice an opinion on an issue. Council suggested the Clerk call directly to each council member if she needed immediate approval or advice. The Clerk was told that she has the authority to make decisions on some issues.
2. A Royal Red Maple will be planted in the fall when Sloan's Nursery will have one available.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

Tim Hamilton is asking for the key to the dragging equipment so he can drag the diamond when he is there for a practice game.

A wage review is required with Randy Vandendriessche. He was hired by the Village in October, 2015

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Randy's wages be increased to \$15.00 per hour.”

Carried

The Clerk asked if there could be a policy for bereavement leave and pay. Council agreed that an employee who would normally work the days needed for funerals etc. would be paid up to three (3) days of pay for all family members as listed in the Employment Standard Act.

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT three (3) days be paid to an employee who would normally be working those days.”

Carried

2. By-law 109-16, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved by: Chris Degraw

Seconded by: Abe Van Der Wyngaard

“THAT By-law 109-16, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 13th day of June, 2016.”

Carried

Moved by: Mike Noe

Seconded by: Ron Challis

“THAT By-law 109-16 be given third reading, taken as read, properly signed and sealed, and numbered 109-16, this 13th day of June, 2016.”

Carried

10. **ADJOURNMENT:**

Moved by: Mike Noe

Seconded by: Chris Degraw

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 9:10 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, July 11th, 2016.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON