

MINUTES  
NEWBURY MUNICIPAL COUNCIL  
Monday, February 15<sup>th</sup>, 2016  
1:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Abe Van Der Wyngaard, and Mike Noe

MEMBERS ABSENT: Councillors Ron Challis and Chris Degraw

OTHERS PRESENT: Warden Jim Maudsley, CAO Bill Rayburn  
Mike and Mary Howard – Newbury residents

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

ABSENT: Fire Chief Chad Trethewey

**CALL TO ORDER**

Reeve Diane Brewer called the meeting to order at 1:00 p.m.

**1. DECLARATION OF PECUNIARY INTEREST:**

Mike Noe declared a pecuniary interest in items numbered 8.29.8, 8.29.9 and 8.33.

**2. DELEGATIONS:**

(a) County of Middlesex Warden Jim Maudsley and CAO Bill Rayburn.

Jim and Bill reported to Council on the County's budget and activities.

(b) Mike and Mary Howard

Mike made a presentation to Council on a business he would like to start in the Village of Newbury. Council was interested in the idea and advised Mike to speak with the Chief Building Official for any regulations that would pertain to his idea.

(c) **WATER:**

1. Meter repair list from the January reads was reviewed. Mike will ask his staff about the one repair made on Dundas St.

2. Review of off-site audit conducted by Sandra Tavares of SAI Global. The Audit was reviewed with Council and they were made aware that a mock exercise was not conducted and that a Non Conformance was issued.
3. Mock Emergency re: Water main break. (information provided at Council meeting). The DWQMS Top Management Betty D. Gordon, conducted a mock emergency exercise with Council regarding a water main break. Because this meeting was rescheduled to a day time meeting, Newbury's Water Operator, Kelly Moore, was unable to attend. The mock exercise will be discussed with him at the next management meeting scheduled for Monday Feb. 29<sup>th</sup>,
4. SWM has responded saying that their council should review a report regarding Newbury's proposed water rates at their March meeting and then come back to Newbury in late April.
5. 2015 Schedule 22 Compliance Report and DS Annual Summary. (cc. Council)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Council accepts the DS Annual Report and Schedule 22 Compliance Report from January 1<sup>st</sup>, to December 31<sup>st</sup>, 2014 for Newbury's Water Distribution System prepared and submitted by Chatham-Kent.”

Carried

6. Water invoice for read out wire repair.
7. Newspaper article from the Transcript, Feb. 4<sup>th</sup>, 2016, that states the Tri-County Water Board is ready to tackle a discussion on fluoridation.
8. Newbury Distribution Water Licence expires in April, 2016. Application is due February 20<sup>th</sup> to renew the license. Part of the application is a motion of Council to accept the next six-year forecasted financial statements from 2016 – 2022. (cc. Council)

Moved By: Abe Van Der Wyngaard      Seconded By: Mike Noe

“THAT Newbury Council accept the Water Financial Plan for 2016-2022.”

Carried

(d) **SEWER:**

1. Email from Darren Galbraith, Area Manager – North, about equipment maintenance for 2016. (previously emailed to Council) Council suggested Waddick Fuels may be able to inspect the tank.

2. The sewer plant was inspected by an Entegrus employee to see if any savings could be found by changing any equipment. He reported that there could be savings if the plant was heated by gas instead of hydro and less hydro would be used if the exterior lights were upgraded. Council asked Mike for a quote on installing a gas line to the building and a quote on outside LED lighting
3. The agreement between Chatham-Kent Corix Water Services Company and the Village of Newbury to operate the Newbury Waste Water Treatment Plant expires on December 31<sup>st</sup>, 2016. (copy of agreement(s) enclosed)  
Council agreed to wait and see if they present a proposal.
4. 2015 Compliance Report for the Newbury Water Pollution Control Plant prepared by Chatham-Kent Corix and the 2015 Performance report also prepared by Chatham-Kent Corix. (both cc. Council)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the two reports prepared and submitted by Chatham Kent be accepted.”  
Carried

(e) **DRAINAGE:**

(f) **FIRE:** Fire Chief Chad Trethewey was absent.

- Monthly training records were received.
- Physio-Control LIFEPAK CR Plus AED info. (cc Council)
- Volunteer application from new resident

(g) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council).

(h) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)  
Information regarding mobile homes and moving houses into Newbury. (cc, Council)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on January 11<sup>th</sup>, 2016.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the minutes from the regular Council meeting held January 11<sup>th</sup>, 2016, be accepted as presented.”  
Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

1. The Transcript provided a copy of their retraction on the information that was printed in a recent article about Newbury's water rates and agreement with SWM.
2. The Clerk attended the Grand Re-Opening of the digital imaging suite at the Four Counties Health Services.
3. A thank you letter was sent to the Legion for its recent donation to the fire department and for the upgrades to the library cenotaph.
4. Entegrus Powerlines provided information on solar panels in the Village. (cc. Council)
5. Having a voice at County Council – Diane to provide update.

5. **CORRESPONDENCE:**

**INFORMATION ITEM**

1. Municipal World Magazine, Feb. 2016.
2. Middlesex County Media Release – launches new “Invest in Middlesex County” website.
3. Information letter from Doug Reycraft, MEPCO (Municipal Employer Pension Centre Ontario) Board Chair and advising that the 2014 report is available on their web site.
4. Invitation to the SCRCA Annual Meeting on Feb. 18<sup>th</sup>, 10:00 a.m. – 12:00 p.m. (previously emailed)
5. Notification that Newbury has received its first MPMP transfer for 2016.
6. Question from Ryan Whitney, Manager, Maintenance Services at the Middlesex Hospital Alliance regarding the road allowance between the hospital and the County Road. (previously e.c. Council). The Clerk Treasurer was directed to advise Ryan he should contact the county for this information.
7. Copy of an application to the Ontario Energy Board from Union Gas Ltd.
8. SCF (OMAFRA) advising Newbury that *“unfortunately as projects are under assessment it is not something they are able to share. Projects that are selected to move to the application stage are the ones that demonstrate the most urgent critically/merit and are for the most part core infrastructure projects with some across the other categories of SCF”*.
9. Motion from the Township of Cavan Monaghan regarding Ontario's Consultation on Primary, Home and Community Health Care. Cavan Monaghan has sent their

motion directly to AMO and that if any municipality has any comments about the motion they are also directed to forward them to AMO.

**6. ACTION REQUIRED ITEMS:**

1. SCRCA has provided a picture of the plaque they are planning on installing at their visitor's center at AW Campbell Conservation Area and has asked for Council's opinion. (previously e.c. Council)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"Council approved the design and would like one ordered for the Village."

Carried

2. OCIF (Ontario Community Infrastructure Fund) report must be submitted before March 31, 2016 indicating what project Newbury is proceeding with.

Council is considering having maintenance done on the hydrants and the sewer plant supplied with a gas service and heating system.

3. Progressive providing a five-year proposal for a waste services contract beginning January 1<sup>st</sup>, 2017 and ending December 31<sup>st</sup>, 2021. (previously e.c. to Council)

Moved By: Abe Van Der Wyngaard

Seconded By: Mike Noe

"THAT Council accept the five-year proposal from Progressive for solid waste and recycling services."

Carried

4. Town of Aurora asking for Council's support for their resolution that requests the Ontario Government to limit the jurisdiction of the OMB to questions of law or process and require the OMB to uphold any planning decisions of Municipal Councils unless they are contrary to the processes and rules set out in legislation. (cc. to Council)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT this item be noted and filed."

Carried

5. Ontario Good Roads Association asking for Newbury to pay a 2016 Membership Fee. (Newbury has never paid in the past).

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT the 2016 Membership to Ontario Good Roads not be paid."

Carried

6. Rural Roots Landscaping proposing a 4.3% increase for the 2016 grass cutting season. (e.c. Council)



“THAT the accounts that total \$45,220.29 accepted as presented and paid in full.”

Carried

Council directed the Clerk to remind A-Xcavating to not plow the snow unless there is at least 2 inches of snowfall.

**9. (a) NEW & UNFINISHED BUSINESS:**

**9. (b) OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.
2. By-law 104-16, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT By-law 104-16, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 15<sup>th</sup> day of February, 2016.”

Carried

Moved By: Abe Van Der Wyngaard

Seconded By: Mike Noe

“THAT By-law 104-16 be given third reading, taken as read, properly signed and sealed, and numbered 104-16, this 15<sup>th</sup> day of February, 2016.”

Carried

**10. ADJOURNMENT:**

Moved By: Abe Van Der Wyngaard

Seconded By: Mike Noe

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 3:35 p.m.

**Upcoming Meetings (unless re-scheduled)**

Regular Council on Monday, March 14<sup>th</sup>, 2016.

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REEVE DIANE BREWER

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CLERK-TREASURER BETTY D. GORDON