

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, September 11th, 2017
5:30 p.m.



MEMBERS PRESENT: Reeve Diane Brewer and Councillors, Chris Degraw, Ron Challis, Abe Van Der Wyngaard and Mike Noe

MEMBERS ABSENT:

OTHERS PRESENT: Fire Chief Chad Trethewey
Darren Galbraith, Area Manager- North Area and Chatham Water
Chatham-Kent Public Utilities Commission
Ken Williams and Mitchell Geerts, MPW
Doug Oxford, P. Eng. Oxford & Ewing Engineering Inc.
Jeff Vandertil, Oxford & Ewing Engineering Inc.

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT:

CALL TO ORDER

The Reeve called the meeting to order at 5:30 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

2. DELEGATIONS:

- (a) 5:30 p.m. Darren Galbraith CK Area Manager – to discuss Scada System and computer at the sewer plant. (cc. Council – green)
Darren discussed options for the Scada system and reviewed information received from Eramosa and Oxford & Ewing with Council.
- (b) 6:00 p.m. Ken Williams and Mitchell Geerts, – auditors – Ken reviewed the financial statements for the Village and as well Newbury Community Services with Council.

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT Council accept the Village’s financial statements as presented.”

Carried

- (c) Doug Oxford and Jeff Vandertil of Oxford & Ewing discussed their proposal for an updated Scada System at the sewer plant. (cc. Council – blue)
- (d) **WATER:**
1. Cindy Sigurdson from OCWA was on site Thurs. Aug. 17th for the DWQMS Internal Audit.
 2. Flushing the waterlines is being scheduled for Sunday, September 17th.
 3. The Clerk has started a 90 hour water course as per her license renewal (Jan. 18, 2018). Kelly will begin his early in the spring, 2018.
- (e) **SEWER:**
1. Quote for new pump vs. repairing the old one. Council agreed to buy new.
- (f) **DRAINAGE:**
1. Russ Patton was notified that Council chose his tender for the repairs on Elgin and Durham St.
- (g) **FIRE:** Fire Chief Chad Trethewey
- Monthly training records were received (cc. Council)
 - Fire Marque Insurance – Council agreed to invite a rep for the next meeting
 - User fee by-law – Betty and Chad will work on this together
 - Chad advised Council that his radio was damaged in the recent fire and cannot be repaired. Council approved purchasing a new one.
- (h) **BY-LAW ENFORCEMENT:**
- By-law Enforcement Report as per hours submitted. (e.c. Council)
- (i) **CHIEF BUILDING OFFICIAL:**
- Report provided as per hours submitted. (e.c. Council)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on August 14th, 2017.

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT the minutes from the regular Council meeting held August 14th, be accepted as presented.”

Carried

4. BUSINESS ARISING FROM THE MINUTES:

1. A letter and the SWM/Newbury water agreement was forwarded to SWM for their consideration. Council agreed to ask Andy Valickis to a meeting in our office with Jill Bellchamber – Glazier, SWM CAO, SWM and Betty .
2. The Clerk is waiting for information from Spriet Associates regarding today's current price to install a waterline.
3. Spriet was notified that Newbury would like them to inspect the culvert on Coltsfoot bi-annually for \$200.00.
4. Home Hardware was notified that its quote was accepted by Council to replace the firehall roof.
5. Luke Martin was notified that his quote was accepted by Council to replace the sewer plant roof. Council suggested that Luke be asked to hold off with the roof until after the new generator is installed.
6. The County lawyer Wayne Meagher was asked to summarize Bill 68 but declined as he thought he would be in conflict with the County. He suggested I ask the County CAO for the informaiton. I copy of a report on Bill 68 prepared by the County was obtained but it did not mention about the council composition etc.
7. The Clerk will file an insurance claim for costs incurred by the fire department once the costs for repairs have been finalized.
8. The Clerk is updating the accessible grant application as the committee does not accept a sun shade as an accessible item.

5. CORRESPONDENCE:**INFORMATION ITEM**

1. Municipal World Magazine, September, 2017.
2. Email from the Township of Central Frontenac supporting a resolution by the Municipality of Killarney regarding the proposed changes under Bill 68 pertaining to out of court payments where if passed would see out of court payments revert back to the Crown.
3. Email response from Christian Tham, wherein in states there would not be a strong business case for Newbury to convert their municipal office, firehall and sewage plant lights to LED. (cc. Council – orange)
4. Email from city of Kawartha Lakes wherein it provides a resolution that does not support the request by the Town of Lakeshore to the Province of Ontario for easing of restrictions on surplus dwelling severances in areas zoned agriculture.
5. St. Joseph's Hospice is advertising its 9th Hike for Hospice on September 30th, 2017.

6. RBC renewed Newbury's GIC at a 1.6% interest rate. Council suggested an additional \$100,000 also be invested.
7. Elected Officials Remuneration Survey August 2017. (previously e.c. Council)

6. ACTION REQUIRED ITEMS:

1. The Ministry of Agriculture, Food and Rural Affairs has notified Newbury that it is eligible to apply for the Top-Up Application Component of OCIF. (cc. Council – green) – This item was tabled from the July 10th meeting.

Update on the project to consider rebuilding the Dundas Street Bridge, a water and sewer line extension east on Coltsfoot, a pumping station for that part of the Village, and resurfacing the roads.

Council agreed that CIMA be asked to apply for the Top-Up Funding for the Village and apply for roads, the Dundas Street Bridge, new sidewalks to the hospital and to replace all the existing sidewalks in the Village.

2. Clean Water and Wastewater Fund (CWWF) - Final decisions on purchases (generator, boiler system, Scada System). Council asked for 2 more quotes for the boiler system and clarification on the generator. Scada system will be discussed at the beginning of the council meeting.

Moved By: Chris Degraw

Seconded By: Abe Van Der Wyngaard

“THAT Council accept the revised quote from Sommers for the gas generator and that Eramosa be asked to requote for the Scada system and that Hayters be asked if they are going to submit a quote for a boiler system.”

Carried

3. Issues with dumping debris/branches behind the park hill – would council consider designating an area outside the sewer plant fence for branches and leaves?

Council wondered if the Ministry of Environment would have concerns with open air burning by the Village and also if Newbury's Insurance company would have any objection. The Clerk will research both and get back to Council.

4. Snow Plow Tenders. One tender was received from Russ Patton

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT Russ Patton's quote be accepted for snow removal for the 2017/2018 winter season.”

Carried

5. Items to purchase as gift for the Middlesex Municipal Association Annual Meeting to be held in Newbury, 2018.

Council agreed that Diane and Betty could make this decision.

7. **FINANCIAL STATEMENT:** (cc. Council –white)

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:** (cc. Council – white)

Moved By: Abe Van Der Wyngaard

Seconded By: Ron Challis

“THAT the accounts that total \$41,264.29 be accepted as presented and paid in full.”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

9. (b) **OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.

The Clerk explained that after Russ had cleared the area at the back of the park it was suggested that the area be tilled so that grass could be planted. Clyde Harris said he could do the area for \$100.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Clyde Harris be notified that Council accepts his quote of \$100 to till the area at the back of the park so that grass seed can be planted.”

Carried

The Clerk asked if anyone can hook onto the storm sewers without permits and/or inspections etc. Mike explained that if there is already a catch basin there then they can hook on but an inspection is required. If there is no catch basin there then they have to install the catch basin at their own expense and then can hook on and then have it inspected. The Clerk will notify Russ Patton who asked the question.

2. By-law 120-17, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT By-law 120-17, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 11th day of September 2017.”
Carried

Moved By: Abe Van Der Wyngaard

Seconded By: Chris Degraw

“THAT By-law 120-17 be given third reading, taken as read, properly signed and sealed, and numbered 120-17, this 11th day of September, 2017.”
Carried

10. ADJOURNMENT:

Moved By: Chris Degraw

Seconded By: Abe Van Der Wyngaard

“THAT the meeting be adjourned.”
Carried

The meeting adjourned at 8:45 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Tuesday, October 10th, 2017

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON