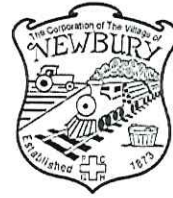


MINUTES
NEWBURY MUNICIPAL COUNCIL
Tuesday, October 12, 2021
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillor Ron Challis, and Councillor Mike Noe

REGRETS: Councillor Stacey Goldrick and Councillor Russ Patton

STAFF PRESENT: Cathy Case, Clerk-Treasurer

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 pm.

1. DECLARATION OF PECUNIARY INTEREST:

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

2. DELEGATIONS & TIMED EVENTS:

6:05 pm Janice Mills and Jason Carter
Re: Durham Street Drainage

Ms. Mills and Mr. Carter attended the meeting. The residents expressed concern about the height of the new dwelling and the effect of water run off from this property. Councillor Noe advised that there are private drains in the back yards of properties between Durham Street and Hagerty Road. Council is aware of issues with a private drainage system upstream of their issue. The Clerk-Treasurer advised that the Chief Building Official is aware of their concerns and that the final grading plan has not yet been submitted.

6:30 pm Lynn and Mike Wemyss, 34 York Street
RE: Flooding and drainage

Mr. and Mrs. Wemyss attended the meeting to relay their concerns about the flooding they are experiencing following heavy rains. Councillor Noe advised that this summer has been exceptional for rainfall. He volunteered to check the catch basins in the area with his transom. Council discussed the drainage in the Dundas Street/York Street area and possible solutions for the Wemyss to consider.

2.1 WATER:

1. Water Financial Report

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council accept the water financial report for period ending September 30, 2021 as presented.” – Carried.

2. DWQMS – no report
3. Agreement for Provision of Water Services

Water Administrator Betty Gordon had advised Council that updated agreements were required for provision of water services to properties outside the Village of Newbury. Two agreements have been returned to date.

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT Council accept the agreements for provision of water services for 22682 Hagerty Road and 22292 Hagerty Road and that the Reeve and Clerk-Treasurer be authorized to sign the respective agreements on behalf of the Corporation.” – Carried.

4. Tri-County Water Board

The most recent draft version of the Tri-County Water Board Agreement was circulated to Council for review. The minor amendments made to the Agreement were approved by Solicitor Amy Dale. Any comments on the agreement are to be submitted to the Tri-County Water Board Secretary by October 21, 2021. The next Tri-County Water Board meeting is scheduled for October 26, 2021.

There were no concerns raised by Council members present.

2.2 SEWER:

1. Sewer Financial Report

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council accept the sewer financial report for period ending September 30, 2021 as presented.” – Carried.

2. Sco-Terra Call Out Report

Sco-Terra Operations Group provided response to high level alarms following heavy rain event in September.

2.3 DRAINAGE:

1. Robinson Drain – Notice of Meeting to Consider Engineer’s Report

The Robinson Drain report will be considered by the Council of the Municipality of Southwest Middlesex at a virtual council meeting on Wednesday, October 13, 2021 at 7:05 pm.

2. Robinson Drain – Court of Revision Member Report

Moved by: Reeve Brewer

Seconded by: Councillor Challis

“THAT Council appoint Mike Noe to represent the Village of Newbury at the Court of Revision for the Robinson Drain if the project is provisionally adopted.” – Carried.

3. Tim Brook, Drainage Program Coordinator

A complimentary print copy of Publication 859, A Guide for Drainage Superintendents Working under the Drainage Act in Ontario has been received.

2.4 FIRE:

Fire Chief Chad Trethewey did not attend; no written report was submitted.

1. Training update
2. Blue Card training update
3. Naloxone for Fire Services Report

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council approves the participation of the Newbury Fire Department in the Naloxone for Police and Fire Services as part of the first responder program; that staff implement policies and procedures for participation; and that the Clerk-Treasurer be authorized to sign the Community Partner Memorandum of Understanding for Naloxone Distribution with the Middlesex-London Health Unit provided the Fire Chief approves.” – Carried.

2.5 BY-LAW ENFORCEMENT:

By-law Enforcement Reports for August and September from By-law Office Garrett Cloud were circulated to Council. By-law Officer Cloud was unable to attend this meeting due to previous commitments.

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT council accept the August and September activity reports from the By-law Enforcement Officer as presented.” – Carried.

2.6 CHIEF BUILDING OFFICIAL:

RSM Building Consultants have attended the office. The building permit backlog is being addressed. Staff accesses the RSM Portal to upload permit applications and download the building permits and other documents.

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on September 13, 2021.

Moved by: Councillor Noe

Seconded By: Councillor Challis

“THAT the minutes from the regular Council meeting held on September 13, 2021 be approved as circulated.” - Carried.

4. BUSINESS ARISING FROM THE MINUTES:

1. Flagpole installation is being planned. have been delivered.
2. Gerber Electric will install the light for the toboggan hill later this summer/fall.

5. CORRESPONDENCE:**INFORMATION ITEMS**

1. Community Training and Development Centre – introductory letter of resources available
2. Committee to Establish a Middlesex County Archive – presentation to Middlesex County Council
3. AMO Policy Update – Vaccine Certification
4. Municipal World magazine – October 2021 edition is available at the office.
5. Middlesex Council Planning Department – Notice of Decision Official Plan Amendment 13
6. Middlesex-London Health Unit et al – Proof of Vaccination to Soon be Required for All Those Over the Age of 12 to Enter Sports and Recreation Facilities

6. ACTION REQUIRED ITEMS:

1. Township of Scugog requesting support for resolution encouraging the Province of Ontario and the Government of Canada to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT the Council of the Village of Newbury support the resolution from the Township of Scugog and encourage the Province of Ontario and the Government of Canada to provide more funding to rural municipalities to support all types of infrastructure projects.” – Carried.

2. Royal Canadian Legion Ontario Command request for financial support for the “Military Service Recognition Book”. Council has previously contributed \$100.00 to this project.

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT the Council of the Village of Newbury approve a donation of \$100.00 to the Royal Canadian Legion Command for the “Military Service Recognition Book” project.” – Carried.

7. FINANCIAL REPORT:

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT Council accept the financial report for the period ending September 30, 2021 as presented.” – Carried.

8. ACCOUNTS:

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT Council approve the accounts totaling \$146,979.57 as presented.” – Carried.

9. (a) NEW & UNFINISHED BUSINESS

1. Newbury Community Services Equipment Report – request to purchase a rolling cart

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council approve the purchase of a model H-1954 poly box truck from Uline at a price of \$345.00 plus applicable shipping and taxes for Newbury Community Services use as recommended by the Clerk-Treasurer.” – Carried.

2. Development of a Covid-19 Vaccination Policy – there is no update. There is a County CAO meeting scheduled for mid-October where feedback will be received from those municipalities who have implemented a policy.
3. Village drains and other drainage issues continue to be brought to Council’s attention.
4. Contract for Waste Services Report

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council request a written proposal from Waste Connections of Canada Inc. for solid waste and recycling collection services starting January 1, 2022.” – Carried.

5. Seasonal Hours of Operation Report

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT Council approve the following seasonal hours:

Friday, December 24, 2021 -Closed at 1:00 pm

Monday, December 27, 2021 -Closed

Tuesday, December 28, 2021 -Closed

Friday, December 31, 2021 -Closed at 1:00 pm

Monday, January 3, 3021 -Closed

as proposed.” – Carried.

6. Municipal Modernization Program – Intake 3 Report

Clerk-Treasurer Case reported that the Municipal Modernization Program is intended for Projects that improve efficiencies and effectiveness or which will lower costs of municipal operations. The Village of Newbury will not be applying for funding under this program.

7. ICIP Covid-19 Resilience Infrastructure Stream Funding Report

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT Council authorize the Clerk-Treasurer to engage an engineer to complete a review of the structural elements of the Newbury Fire Hall and provide specifications for widening of the overhead doors, as well as provide opinion on the interior wall covering replacement.” – Carried.

8. Blackmore Request for Optional Connection to Newbury Water and Sewer Systems for Coltsfoot Drive

Council members present made no decision on the Blackmore request for the option to install private services, as only three members were in attendance.

9. Newbury Old Boys’ Park Report

Clerk-Treasurer Case presented a report which outlined some of the projects proposed for the park. It was noted that some items have already been approved by Council to proceed, even though no funds were allocated in the budget. Council is asked to advise of any other items that should be considered for inclusion in the 2022 budget.

9. (b) OTHER BUSINESS:

Councillor Noe advised that the stop sign at Broadway Street and Tucker Street, westbound side needs replacing.

Councillor Noe inquired into the status of water at the park. The Clerk-Treasurer advised that booth needs to be cleaned out and then water can be shut off. The splash pad water was shut off in September.

Clerk-Treasurer Case reported that there had been activity on the Dolby Drain, just off Wellington Street on Thanksgiving Sunday. Equipment was moved in, ripped out a few trees at the culvert and left. There were tread marks on the grass and the sidewalk has been damaged in three spots.

Clerk-Treasurer Case advised that Councillor Patton had called earlier in the afternoon to express his concerns with services being installed for the lots created by the McNaughton Dodge consent application. Council was advised that the Committee of Adjustment can revise the conditions of consent, depending on the magnitude of the change. Staff will prepare a report for the next meeting.

10. CLOSED SESSION

There was no closed session of Council.

11. BY-LAWS

1. By-law 118-21, being a by-law to authorize the entrance into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure for the Investing in Canada Infrastructure Program (ICIP): Covid-19 Resilience Infrastructure Stream

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT By-law 118-21, being a by-law to authorize the entrance into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure for the Investing in Canada Infrastructure Program (ICIP): Covid-19 Resilience Infrastructure Stream be given first and second reading this 12 day of October 2021.” – Carried.

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT By-law 118-21 be given third reading, taken as read, properly signed and sealed, and numbered 118-21, this 12 day of October 2021.” – Carried.

2. By-law 119-21, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT By-law 119-21, being a by-law to confirm proceedings of the Council of the Village of Newbury be given first and second reading this 12 day of October, 2021.” – Carried.

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT By-law 119-21 be given third reading, taken as read, properly signed and sealed, and numbered 119-21, this 12 day of October, 2021.” – Carried.

13. ADJOURNMENT:

Moved by: Councillor Challis

Seconded by: Councillor Noe

“THAT the meeting be adjourned at 8:00 pm.” – Carried.



REEVE DIANE BREWER



CLERK-TREASURER CATHY CASE