

SPECIAL MEETING MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, March 28, 2022
6:00 pm



PRESENT: Reeve Diane Brewer, Councillors Ron Challis, Mike Noe and Russ Patton

REGRETS: Councillor Stacey Goldrick

STAFF PRESENT: Clerk-Treasurer Cathy Case

CALL TO ORDER

Reeve Diane Brewer called the special meeting to order at 6:00 pm.

1. DECLARATION OF PECUNIARY INTEREST:

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

2. BUSINESS:

1. FCM Municipal Asset Management Program – Funding Agreement

The agreement is for the Middlesex Municipal Joint Road Assessment Program which Newbury participated jointly with the County and the other Middlesex municipalities. This is the Asset Management Program created by Streetscan in 2021. The Village has spent \$5,619.49 with the maximum grant available is \$6,185.50.

Moved By: Councillor Challis

Seconded By: Councillor Patton

“THAT Council approve the Grant Agreement with the Federation of Canadian Municipalities (FCM) under the Municipal Asset Management Program (MAMP) for the Middlesex Municipal Joint Road Assessment Program as presented; and that the Reeve and Clerk-Treasurer be authorized to sign the grant agreement on behalf of the Corporation of the Village of Newbury.” – Carried.

2. Municipal Freedom of Information and Protection and Privacy Act Request

A request for information has been received under MFIPPA. The request is for access to personnel records.

Moved By: Councillor Noe

Seconded By: Councillor Challis

“THAT Council receive the request under the Municipal Freedom of Information and Protection of Privacy Act as submitted on March 21, 2022; that Council provide notice that limited access to the requested record will be provided; that the fee for preparing the record be set at \$50.00 per hour (minimum one hour) for staff time to locate and copy records; and that shipping costs be included in the fee.” – Carried.

3. 2022 Grass Cutting Contract

The quote from Rural Roots Landscaping was circulated to Council by email. There is a 5% increase overall in the contract. The start date is listed as May 1 on the estimate however, there may be need for the contract to begin earlier.

Moved By: Councillor Noe

Seconded By: Councillor Challis

“THAT Council accept the quote from Rural Roots Landscaping dated March 18, 2022, with the start date to be flexible.” -- Carried.

4. Mask Policy Update

Council acknowledgement of changes to masking requirements and application of same to Municipal Facilities.

Moved By: Councillor Patton

Seconded By: Councillor Challis

“THAT, following the announcement that the Province of Ontario will no longer require masking, the Council of the Village of Newbury has reviewed the Mandatory Use of Mask or Face Covering Policy as per section 7.0 of the Policy, and has determined that wearing a mask or face covering to enter municipal properties can be discretionary for employees, visitors, patrons and tenants until such time as the provincial requirements change; and that employees be strongly encouraged to continue with masking.” – Carried.

3. **OTHER BUSINESS**

Reeve Brewer advised that the Province is providing grant money for charging stations for electric vehicles. The Clerk-Treasurer was directed to investigate the details for a grant application.

Reeve Brewer asked that personnel be discussed in closed session at the next regular Council meeting.

4. BY-LAWS

1. By-law No. 6-2022, being a by-law to authorize the entrance into a Municipal Asset Management Program Grant Agreement with the Federation of Canadian Municipalities for the Middlesex Municipal Joint Road Assessment Program Project

Moved By: Councillor Noe
Seconded By: Councillor Challis

“THAT By-law No. 6-2022, being a by-law to authorize the entrance into a Municipal Asset Management Program Grant Agreement with the Federation of Canadian Municipalities for the Middlesex Municipal Joint Road Assessment Program Project be given first and second reading this 28 day of March 2022.” – Carried.

Moved By: Councillor Patton
Seconded By: Councillor Noe

“THAT By-law No. 6-2022 be given third reading, taken as read, properly signed and sealed, and numbered 6-2022, this 28 day of March 2022.” – Carried.

2. By-law No. 7-2022, being a by-law to confirm the proceedings of the Council of the Village of Newbury

Moved By: Councillor Patton
Seconded By: Councillor Challis

“THAT By-law No. 7-2022, being a by-law to confirm the proceedings of the Council of the Village of Newbury is given first and second reading this 28 day of March, 2022.” – Carried.

Moved By: Councillor Noe
Seconded By: Councillor Challis

“THAT By-law No. 7-2022 be given third reading, taken as read, properly signed and sealed, and numbered 7-2022, this 28 day of March, 2022.”

4. ADJOURNMENT:

Moved By: Councillor Challis
Seconded By: Councillor Noe

“THAT the meeting be adjourned at 6:16 pm.”


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE