MINUTES NEWBURY MUNICIPAL COUNCIL Monday, March 8th, 2021 6:00 p.m.



MEMBERS PRESENT:

Reeve Diane Brewer, Councillors, Ron Challis, Mike Noe, Russ

Patton, and Stacey Goldrick

MEMBERS ABSENT:

OTHERS PRESENT:

Fire Chief Chad Trethewey

Gino Ouellette

STAFF PRESENT:

Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT:

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. <u>DECLARATION OF PECUNIARY INTEREST:</u>

Mike Noe declared a pecuniary interest in item # 8.29.6

2. <u>DELEGATIONS:</u>

6:00 Gino Ouellette – to discuss asking Council for a dog park. Gino told Council how much a dog park would be used and that dog owners would like to let their dogs run lose in a fenced in area. It was noted that Newbury's insurance company had provided some comments and that a dog park is not permitted near a playground or walking path therefore a new location had to be agreed upon. Council agreed to measure out an area down by the sewer plant south of the road. The Clerk was asked to get a quote on the area and report back to Council. Council thanked Gino for attending council.

2.1 WATER:

1. Water Financial Statements: (cc. Council – blue)

Moved By: Stacey Goldrick

Seconded By:

Ron Challis

"THAT the water financial statements be accepted as presented." Carried

2. DWQMS – Review Internal Audit. The DWQMS top management reviewed the internal audit with Council. Council asked if Sco-Terra has provided a quote for 2 new water sampling stations.

3. Review of the Tri-County Administrative Agreement. (cc. Council – orange)

Council reviewed the agreement and agreed to leave that power with the member municipalities. They also would like a statement in the agreement that says that No ONE municipality shall control the vote. Council disagreed with the statement that no member has come close to using their capacity allocations. Council understands that SWM is over its purchased capacity. Council also understood that once a municipality is over their capacity they have to buy additional capacity from another mun.

Moved By:

Mike Noe

Seconded By: Stacey Goldrick

"THAT Council's comments regarding the draft Tri-County Administrative Agreement be forwarded to the Tri-County Board."

Carried

- 4. SWM has provided a copy of their Annual report for their water distribution system.
- 5. 2020 Annual Summary and Schedule 22 Compliance Report January to December 2020, provided by Sco-Terra Operations Group. (cc. Council white)

Moved By:

Stacey Goldrick

Seconded By: Ron Challis

"THAT Council accepts the 2020 DS Annual Report and Schedule 22 Compliance Report for Newbury's Water Distribution System, provided by Sco-Terra Operations Group Inc."

<u>Carried</u>

2.2 SEWER:

1. Sewer Financial Statements: (cc. Council – green)

Moved By:

Mike Noe

Seconded By:

Ron Challis

"THAT the sewer financial statements be accepted as presented." Carried

2.3 **DRAINAGE:**

2.4 FIRE:

1. Monthly training records. The department has been trained on how the engine works

- 2. Blue Card training. Chad is about half way through the training while Mark is about 75% finished. Tim LaCroix and Tim Kinsmen have not started yet. Chad finished with a 90%.
- 3. Council asked if the Fire Chief was proceeding with any charges for the fire at 9 Tucker St. Council agreed that a letter and the Fire Chief's report be sent to London Middlesex Housing. Chad is not going to charge anyone at 9 Tucker for the fire.
- 4. Would Council consider making it a policy or written request that the volunteer fire department take on the responsibility of keeping the fire hydrants clear of snow. Chad didn't think they could do this.

Chad reported to Council that as part of remodeling the firehall, if the grant is approved, they would like the floor to have an epoxy finish. He advised Council that the radios in the fire trucks to be replaced. The department has been set up in duty squads of a crew of five. They do a bit of training. Chad asked what amount he should put in for an insurance claim for the volunteer firefighters who attended the truck fire on Durham St. It was agreed that no amount be submitted as they do not get paid to attend fires only a fee if they lose their wages. Chad wondered what an average amount would be if others submitted. Chad advised the office that all the propane tanks have been removed as per the insurance company inspection report request.

The Clerk noted that the \$15.00 per hours paid for lost wages is very outdated and wondered if it should be increased to \$20. Council agreed.

2.5 BY-LAW ENFORCEMENT:

Garett McCloud By-law Enforcement Report. (cc. Council - purple)

Report was emailed to Council for approval on March 2nd.

2.6 CHIEF BUILDING OFFICIAL:

CBO Report provided as per hours submitted. (cc. Council-orange)

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on February 17th, 2021.

Moved By: Ron Challis

Seconded By: Stacey Goldrick

"THAT the minutes from the regular Council meeting held on February 17th, 2021, be accepted as presented."

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

The Clerk ordered 49 trees for the park and Veteran's Road.

Newbury's Park and Rec Committee has been asked to plan an event for the 2020 Canada Day grant.

Three (3) Interviews have been scheduled for March 10th for the Clerk Treasurer position.

Council's motion regarding the two schedules outlining each municipalities' purchased capacity and consumed capacity was forwarded to West Lorne municipal office.

5. CORRESPONDENCE:

INFORMATION ITEM

- 1. Frank Cowan Insurance company has provided information on Off-Leash Dog Parks. (cc. Council yellow)
- 2. SCRCA has provided a summary of questions and answers from the Drain Review Process that was discussed at their February 18th, meeting.
- 3. Ministry of Municipal Affairs has provided Newbury's 2021 Annual Repayment Limit.
- 4. FCM has notified this office that Newbury received its Municipal Asset Management Program (MAMP) grant of \$5,567 for its Streetscan project.

6. <u>ACTION REQUIRED ITEMS:</u>

1. Jason Zehr has notified this office that his rates for 2021 will remain the same as 2020.

Moved By: Mike Noe

Seconded By:

Ron Challis

"THAT Council accept Jason's rates for 2021."
Carried

2. Keith Crawford from Rowlands Ins. Has provided 5 quotes for cyber insurance. (cc. Council – purple)

Moved By:

Ron Challis

Seconded By:

Russ Patton

"THAT Council accept the quote from CFC Sum for \$2,980." Carried March 8th, 2021

Newbury Municipal Council

5

3. City of Sarnia asking for Council's support for its motion which strongly advocate the Provide to adjust the capacity limits for dining, restaurants, sporting and recreational facilities, places of worship, civic centers and all retail/small businesses as part of the colour coded system. (cc. Council – orange)

Moved By:

Ron Challis

Seconded By:

Mike Noe

"THAT this item be noted and filed."

Carried

7. **FINANCIAL STATEMENT:** (cc. Council – white with pink top)

Moved By:

Stacey Goldrick

Seconded By:

Russ Patton

"THAT the financial statements be accepted as presented."

Carried

8. ACCOUNTS: (cc. Council - purple)

Moved By:

Mike Noe

Seconded By:

Russ Patton

"THAT the accounts that total \$36,681.07 be accepted as presented," Carried

9. (a) NEW & UNFINISHED BUSINESS:

Update on Canada Day event held in March. It was decided with the Park and Rec Committee that gift cards will be given out through a draw.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

Review wage and employee negotiations for current and future employee. (cc. Council pink & white)

Moved By:

Ron Challis

Seconded By:

Mike Noe

"THAT Council go in camera to discuss wages and employee hours." Carried

Moved By:

Stacey Goldrick

Seconded By:

Ron Challis

"THAT Council rise from the in-camera meeting with no report."

<u>Carried</u>

2. By-law 105-21, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By:

Mike Noe

Seconded By:

Ron Challis

"THAT By-law 105-21, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 8th day of March, 2021."

Carried

Moved By:

Russ Patton

Seconded By:

Stacey Goldrick

"THAT By-law 105-21 be given third reading, taken as read, properly signed and sealed, and numbered 105-21, this 8th day of March, 2021."

Carried

10. ADJOURNMENT:

Moved By:

Mike Noe

Seconded By:

Ron Challis

"THAT the meeting be adjourned." Carried

The meeting adjourned at 9:10 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, April 12th, 2021

Planning meetings are scheduled for March 29th, 2021

REEVE DIANE BREWER

CLERK TREASURER BETTY D. GORDON