

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, April 9th, 2018
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Chris Degraw, Ron Challis, Abe Van Der Wyngaard, and Mike Noe

MEMBERS ABSENT:

OTHERS PRESENT: Bill Menzie, Municipal Enforcement Unit
Russ Patton, Newbury resident

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT: Fire Chief Chad Trethewey

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

No member declared a pecuniary interest in any item on the agenda.

2. DELEGATIONS:

- (a) Bill Menzie – MEU – to clarify his duties as Property Standards Officer. Bill asked Council what was expected of him and his company. Bill stated that his company is very community oriented, has integrity and would like Council's support to do their job. Bill asked Council if they would allow complaints to come directly to him through emails and Council agreed. Council asked that his company starts as soon as possible.
- (b) Russ Patton – Newbury resident – asking Council to discuss services to his new property. Russ explained to Council that he was considering running a water/sewer mainline from York St. to his property rather than a private water/sewer line. Russ asked Council if they would be willing to share in the cost of having Spriet's prepare a report for a water and sewer line that will run along Coltsfoot Drive from York St. to Old Pine Road to have as a future reference. Council agreed to consider the cost once it has been received.
Russ asked Council if he could be given the same option as other Newbury residents, to have his sewer connection put on his taxes rather than paying all up front. Council asked the Clerk to look into bank rates.

Russ asked Council if he had to have engineer's drawings for the sewer line.
Council said yes.

Council suggested that Russ enter into an agreement with the Village to use its road allowance for his private water and sewer lines.

Russ advised he will be putting in a 1 inch water line.

Council advised Russ that a meter pit is required on York St. for his service line.

(c) **WATER:**

1. SWM/Newbury water agreement. Copy of an email sent to SWM suggesting amendments to the agreement. (cc. Council – white) No response to date.
2. Update on ORO. Chatham Kent met with Council on Thurs. April 5th and discussed this item.
3. OCWA reported to Council in the fall that they could not locate certain valves and blow offs to exercise and flush. Once these have been identified they will return to complete the job. Arrangements have to be made to identify the valves and blow offs so the maintenance can be done. (cc. Council – green)

(d) **SEWER:**

1. Replace alum pump at the plant. Replace “pump for pump” or new technology that communicates with the Scada system? There is approximately \$900 difference. Council approved the newer technology at the last meeting but was not made aware of the replacement pump price.
2. The Clerk and Chatham-Kent staff are researching prices for their requested sewer budget.
3. On April 4th, there was an issue with the new generator while Chatham-Kent staff were receiving their training on it on. Sommers has been contacted. Council agreed that Sommers should put in writing that they would be responsible if this happens again and there is an emergency. Council also questioned whether or not Sommers would be responsible if there was a compliance issue. Council directed the Clerk to ask for quotes for a company to do yearly maintenance for the generator.
4. Chatham-Kent Corix has provided a 2017 Performance Report on the Newbury WWTP.

(e) **DRAINAGE:**

1. 10 Durham St. catch basin. Russ Patton was instructed to repair the drain as soon as possible. The homeowner was advised that once the drain was repaired they were not to drive over it until they had their paving done.

(f) **FIRE:** Fire Chief Chad Trethewey was absent.

- Monthly training records have not been received to date.

(g) **BY-LAW ENFORCEMENT:**

(h) **CHIEF BUILDING OFFICIAL:**

CBO report provided as per hours submitted. (cc. Council - orange)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on March 12th and the Special Council meetings held on April 4th, and 5th 2018.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the minutes from the regular Council meeting held on March 12th and the Special Council meeting held on April 4th, and 5th, be accepted as presented.”

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

1. The Clerk asked Sommers for an annual maintenance agreement on the generator.

5. **CORRESPONDENCE:**

INFORMATION ITEM

1. Municipal World Magazine, April. 2018.
2. Canadian Heritage has notified this office that Newbury will receive \$1500 towards its Canada Day event.
3. SCRCA – 2017 annual report.

6. ACTION REQUIRED ITEMS:

1. Discussion regarding the 2017 Budget Actuals (pink) and the 2018 (very) Draft Budget (purple). Council reviewed the 2017 Actuals and the draft 2018 budget with no motions. It was agreed Council would meet on Monday, April 23rd to further to discuss the budget.
2. Brad Currie at 9 Wellington is asking Council if they can buy the land on the south side of Wellington across from them to use for parking. Council directed the Clerk to notify him that the land belongs to CN and he would have to ask them.

7. FINANCIAL STATEMENT: (cc. Council - white)

Moved By: Mike Noe

Seconded By: Ron Challis

"THAT the financial statements be accepted as presented."

Carried**8. ACCOUNTS: (cc. Council - blue)**

Moved By: Chris Degraw

Seconded By: Ron Challis

"THAT the accounts that total \$56,053.98 be accepted as presented and paid in full."

Carried**9. (a) NEW & UNFINISHED BUSINESS:**

Update on the Middlesex Municipal Association Annual Meeting.

The Auditor was here on March 22nd and will return in April. No date has been set.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

The Clerk advised Council that Newbury's CBO is requesting to update Schedule B of Building Permit Fees By-law 123-16.

The following sections have been amended:

#4 – All residential additions and alternations min fee be reduced from \$350 to \$150.

#9 - Commercial, Industrial, Institutional, and alterations min. fee be reduced from \$700 to \$200.

#20 has been amended to read: Where sq. footage cannot be determined \$7.50 per \$1000 of construction value min. \$150.

#20 is now #21 and #21 is now #22.

Moved By: Ron Challis

Seconded By: Chris Degraw

“THAT By-law 123-16 Schedule B be amended as per the information above.”

Carried

Cindy Boyd, Newbury Community Services staff, is asking Council, that since she is going to give up 3 days a month to accommodate a new employee could Lizette give up 1 day per month too. Council agreed.

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT Council go in-camera to discuss the selling of land.”

Carried

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT Council rise from the in-camera meeting with no report.”

Carried

2. By-law 111-18, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT By-law 111-18, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 9th day of April, 2018.”

Carried

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT By-law 111-18 be given third reading, taken as read, properly signed and sealed, and numbered 111-18, this 9th day of April, 2018.”

Carried

10. **ADJOURNMENT:**

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 7:00 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, May 14th, 2018.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON