

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, December 13, 2021
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillor Ron Challis, Councillor Mike Noe, Councillor Stacey Goldrick and Councillor Russ Patton

STAFF PRESENT: Cathy Case, Clerk-Treasurer
Chad Trethewey, Fire Chief (for part of meeting)

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 pm.

1. DECLARATION OF PECUNIARY INTEREST:

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in item 3, 2021-2022 Winter Maintenance Proposal Report, of 9.(a) New & Unfinished Business as his company submitted the proposal for 2021-2022 Winter Maintenance.

2. DELEGATIONS & TIMED EVENTS:

None.

2.1 WATER:

1. Water Financial Report

Moved by: Councillor Goldrick

Seconded by: Councillor Noe

"THAT Council accept the water financial report for period ending November 30, 2021 as presented." – Carried.

2. DWQMS

- i. Newbury Distribution System Inspection Report October 12, 2021 Inspection final report was circulated to Council for review.

Moved by: Councillor Noe

Seconded by: Councillor Challis

"THAT Council receive the Newbury Distribution System Inspection Report October 12, 2021 Inspection final report as circulated." – Carried.

- ii. BluMetric Environmental – proposal for 2022 DWQMS Internal Audit

Moved by: Councillor Goldrick

Seconded by: Councillor Patton

“THAT Council accept the proposal in the amount of \$3,110.00 plus applicable taxes from BluMetric Environmental to conduct an internal audit of the Village of Newbury’s Drinking Water System QMS and compare to the DWQMS in 2022.” – Carried.

3. Chatham-Kent Agreement

Moved by: Councillor Challis

Seconded by: Councillor Goldrick

“THAT Council defer discussion on the proposed agreement with Chatham-Kent for water until additional information is received.” – Carried.

2.2 SEWER:

1. Sewer Financial Report

Moved by: Councillor Noe

Seconded by: Councillor Patton

“THAT Council accept the sewer financial report for period ending November 30, 2021 as presented.” – Carried.

2.3 DRAINAGE:

None.

2.4 FIRE:

Fire Chief Chad Trethewey attended the meeting at 6:50 pm.

1. A verbal update on training was given. The spreadsheet for 2021 training attendance has not yet been provided to Administration for processing remuneration.
2. No firefighters have moved forward on the remaining two Blue Card training registrations.
3. The Naloxone Policy for the Newbury Fire Department was reviewed by Council.

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council approve the Naloxone Policy as presented.” – Carried.

4. A draft fire protection agreement with Southwest Middlesex was discussed. Chief Trethewey will follow up with SWM Chief.

5. Chief Trethewey advised that recruitment of additional firefighters is needed. The remuneration for officers and firefighters needs to be reviewed in relation to the requirements of the positions.
6. Chief Trethewey is looking into contracting fire investigation services for the Village.

Fire Chief Trethewey left the meeting at 7:30 pm.

2.5 BY-LAW ENFORCEMENT:

By-law Enforcement Reports as submitted by Garrett Cloud for October and November were reviewed by Council.

Moved by: Councillor Goldrick

Seconded by: Councillor Challis

“THAT Council accept the By-law Enforcement Reports for October and November as presented.” – Carried.

2.6 CHIEF BUILDING OFFICIAL:

No new permits were issued in November 2021.

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on November 8, 2021.

Moved by: Councillor Noe

Seconded By: Councillor Challis

“THAT the minutes from the regular Council meeting held on November 8, 2021 be approved as circulated.” - Carried.

4. BUSINESS ARISING FROM THE MINUTES:

1. Flagpoles being replaced will be taken down with installation to be done in the spring of 2022.
2. Gerber Electric will install the light for the toboggan hill later this summer/fall.
3. Celebrate Canada 2022 grant application has been submitted in the amount of \$9,100.00. The estimated Village contribution is \$3,500.00, which will be included in the 2022 budget.
4. Winterizing the booth at the park has been completed. Installation of a water heater by-pass is being suggested for 2022.

5. CORRESPONDENCE:**INFORMATION ITEMS**

1. Township of Lucan-Biddulph – Notice of Public Meeting Lucan-Biddulph Official Plan Amendment (OPA1/2021)
2. St. Clair Region Conservation Authority – Conservation Update November, 2021
3. Newbury/Wardsville and Area Food Bank – update on 2021 activities and thank you for donation
4. St. Clair Region Conservation Authority – Board Meeting Highlights-November 4, 2021
5. Southwest Middlesex Councillor Mark McGill – comments on SCRCA appointment
6. Reeve Diane Brewer – comments from ICIP Covid-19 Funding Announcement

6. ACTION REQUIRED ITEMS:

1. Southwest Bullets – request for sponsorship; note that additional information was requested for the amount of funds being sought, as well as what the funds would be used towards (ie jerseys or ice time) with no response received to date.

Council took no action on the request pending receipt of additional information requested.

2. Municipality of Mattice-Val Cote – requesting support for resolution urging the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide reassessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values

Moved by: Councillor Challis

Seconded by: Councillor Goldrick

“THAT the Council of the Village of Newbury support the request from the Municipality of Mattice-Val Cote.” – Carried.

7. FINANCIAL REPORTS:

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council accept the financial report for the period ending November 30, 2021 as presented.” – Carried.

8. ACCOUNTS:

Clerk-Treasurer Cathy Case advised that there were two additions to the accounts:

- Muscular Dystrophy-donation firefighter boot drive \$500.00
- ABC Recreation-splash pad shut down \$621.50

Moved by: Councillor Goldrick

Seconded by: Councillor Challis

“THAT Council approve the accounts totaling \$135,920.93 as presented.” – Carried.

9. (a) NEW & UNFINISHED BUSINESS

1. North Frontenac Telephone Company (NFTC)-Fibre Optic Cable Report – summary of introductory meeting held December 7, 2021
2. Building Incentive Policy Report – continuation of program for 2022

Moved by: Councillor Patton

Seconded by: Councillor Challis

“THAT Council consider options for a building incentive during the 2022 budget deliberations.” – Carried.

3. 2021-2022 Winter Maintenance Proposal Report – summary of proposal for clearing streets and sidewalks

Councillor Patton reiterated his pecuniary interest in this item.

Moved by: Councillor Noe

Seconded by: Councillor Goldrick

“THAT Council approve the 2021-2022 Winter Maintenance Proposal from Patton Excavating & Grading Ltd. and that the Reeve and Clerk-Treasurer be authorized to sign the agreement with the contractor.” – Carried.

4. Sidewalk Winter Maintenance Report – information on option for sidewalk maintenance during winter months for discussion

Council directed the Clerk-Treasurer to instruct the contractor to clear all sidewalks under the authority of the Village of Newbury when required.

5. Noise By-law Consideration Report – follow up to previous meeting

Moved by: Councillor Patton

Seconded by: Councillor Goldrick

“THAT Council does not proceed with implementation of a by-law to regulate noise at this time.” – Carried.

9. (b) OTHER BUSINESS:

Clerk-Treasurer Cathy Case advised that the Village of Newbury will receive \$100,000 in Ontario Community Infrastructure Fund Formula-Based grant in 2022. It was also noted that changes to this program are coming.

The Clerk-Treasurer also requested authorization to pay accounts for year end prior to Council review.

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT Council authorize the Clerk-Treasurer to pay accounts for the Village of Newbury that are due by year-end.” – Carried.

10. CLOSED SESSION

Moved by: Councillor Goldrick

Seconded by: Councillor Patton

“THAT Council move to closed session with the inclusion of the Clerk-Treasurer under the authority of the Municipal Act, Section 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees, and (d) labour relations and employee negotiations at 8:00 pm.” – Carried.

Moved by: Councillor Goldrick

Seconded by: Councillor Noe

“THAT Council rise from the closed session at 8:26 pm and resume regular session.” – Carried.

There was no report from the closed session.

11. BY-LAWS

1. By-law No. 123-21, being a by-law to enter into a Memorandum of Understanding for Naloxone Program Participation

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT By-law No. 123-21, being a by-law to enter into a Memorandum of Understanding with the Middlesex-London Health Unit for participation in the Naloxone Program is given first and second reading this 13 day of December, 2021.” – Carried.

Moved by: Councillor Patton

Seconded by: Councillor Goldrick

“THAT By-law No. 123-21 be given third reading, taken as read, properly signed and sealed, and numbered 123-21, this 13 day of December, 2021.” – Carried.

2. By-law No. 124-21, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT By-law No. 124-21, being a by-law to confirm proceedings of the Council of the Village of Newbury be given first and second reading this 13 day of December, 2021.” – Carried.

Moved by: Councillor Goldrick

Seconded by: Councillor Patton

“THAT By-law No. 124-21 be given third reading, taken as read, properly signed and sealed, and numbered 124-21, this 13 day of December, 2021.” – Carried.

13. ADJOURNMENT:

Moved by: Councillor Noe

Seconded by: Councillor Challis

“THAT the meeting be adjourned at 8:30 pm.” – Carried.



REEVE DIANE BREWER



CLERK-TREASURER CATHY CASE

