MINUTES NEWBURY MUNICIPAL COUNCIL Monday, August 8th, 2016 6:00 p.m.



MEMBERS PRESENT: Councillors, Chris Degraw, Abe Van Der Wyngaard, Ron Challis and

Mike Noe

MEMBERS ABSENT: Reeve Diane Brewer

OTHERS PRESENT:

<u>STAFF PRESENT:</u> Betty D. Gordon, Clerk-Treasurer

ALSO PRESENT: Fire Chief Chad Trethewey

The Clerk Treasurer called the meeting to order at 6:00 p.m. and asked for a motion to appoint someone to sit as Chair in the absence of the Reeve.

Moved by: Mike Noe Seconded by: Abe Van Der Wyngaard

"THAT Chris Degraw be appointed to sit as chair in the absence of the Reeve." <u>Carried</u>

1. <u>DECLARATION OF PECUNIARY INTEREST:</u>

No member declared a pecuniary interest in any item on the agenda.

2. **DELEGATIONS:**

(a) WATER:

- 1. July water reads. There were two issues one business owner was notified that the read indicated they had not used any water at all and the other issue was a building that was now using consumption had an analog read out and was upgraded to an electronic one.
- 2. The Clerk will provide information on the report Council requested regarding the benefits Newbury's waterline can offer to SWM when the information is received.
- 3. Newbury's Water Licence and Permit was received and as well a written acceptance for Newbury's Operational Plan.
- 4. OCWA has finished flow testing all the hydrants and has provided a written report. They are now going to do maintenance on ten (10) hydrants and then see how much is left of the grant before they continue.

(b) **SEWER:**

1. The office was notified that the gas generator could not be filled with fuel last week when the hydro was out because the fuel tank has not had a comprehensive inspection. The Clerk spoke to a qualified person who can do the inspection. Information regarding the inspection was forwarded to Council prior to the council meeting. If the tank has not been updated by Jan. 1, 2017 then the Village will have to request a variance which will provide some more time to complete the infractions. (information enclosed)

Moved by: Mike Noe Seconded by: Abe Van Der Wyngaard

"THAT Poleair be asked to complete a Comprehensive Inspection on the diesel generator fuel tank at the Newbury Waste Water Treatment Plant." Carried

Union Gas contacted the office to say that Newbury would qualify for a cash incentive for installing a gas generator.

Union Gas has not responded to the application to request a gas service to the sewer plant.

2. The lawyer for the owner of the car wash has responded to the motion of Council regarding the issue at the sewer plant. (cc. Council)

Moved by: Mike Noe Seconded by: Ron Challis

"THAT the owner of the car wash be invoiced the full amount for the extra expenses incurred by the Village because of a substance emptied into the sewer system by way of his business."

Carried

- 3. The owner of 43 York St. called in an odour issue again with the grinder pump. CK staff attended and changed out the pump and the control panel. There were no more panels in stock so the Clerk ordered 2. The 2nd grinder pump will be picked up by Ampro on Tues. Aug. 9th. There is one spare pump left. (information enclosed)
- 4. Three quotes have been received for the hospital grinder pump.

Moved by: Mike Noe Seconded by: Ron Challis

"THAT the Ebara submersible grinder pump be purchased from Ampro Electric for \$5,870.35 tax included."

Carried

5. Copy of a letter to MOE from Chatham-Kent stating that during the week of July 3-9 there was no analysis for the effluent sample due to a potential postal strike which caused delay in getting the sample to the lab. By the time the sample was received at the lab the sample had an elevated temperature and had expired.

(c) **DRAINAGE:**

1. Russ Patton has called for locates to replace the O'Mara St. drain.

(d) **FIRE:** Fire Chief Chad Trethewey.

- Monthly training records were received
- Quote for tarring the fire hall roof
- Draft Burning By-law will be discussed at the Sept. meeting.
- Newbury volunteers collected \$1600 in a boot drive
- The pump on the truck will be tested this week
- Chad asked Council if the entrance/exit to the firehall could be repaired. It is so low the truck almost touches it is difficult to get out some times.

Moved by: Ron Challis Seconded by: Abe Van Der Wyngaard

"THAT the Clerk asks for a quote to repair the entrance/exist to the fire hall parking lot."

Carried

(e) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council).

(f) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)

3. COUNCIL MINUTES:

Council minutes of the regular Council meeting held on June 13th, 2016.

Moved by: Mike Noe Seconded by: Abe Van Der Wyngaard

"THAT the minutes from the regular Council meeting held June 13^{th} , 2016, be accepted as presented."

Carried

4. BUSINESS ARISING FROM THE MINUTES:

The Clerk wrote to CN and asked if they would be interested in selling land on Wellington St. The letter was also emailed to Chris Traini at the County. CN has called for zoning information on the property. The information was forwarded to them.

The Clerk sent a letter to CN advising them that Council had a written complaint about the train whistles and to ask if CN could adjust the tones, the frequency or the number of times it is blown at one time.

5. CORRESPONDENCE:

INFORMATION ITEM

1. Municipal World Magazine – June 2016.

6. <u>ACTION REQUIRED ITEMS:</u>

1. The office has received a minor variance application for relief of the zoning by-law for a fence that has been erected.

Moved by: Ron Challis Seconded by: Abe Van Der Wyngaard

"THAT the applicants of the minor variance received in this office on August 3rd, be notified that Council does not accept the minor variance and agrees with Newbury's Chief Building Official's (Jerry Weerdenburg) letter dated August 2nd, 2016 that was mailed to the applicants by registered and regular mail the say day, that states the fence has to be removed or cut down to a height of 1 metre for a distance of 9 metres (29 ft. 6 in.) from the intersection of their property lines (street lines) without delay".

Carried

Council instructed the Clerk to give them one (1) to follow through with the direction from the Chief Building Official.

7. **FINANCIAL STATEMENT**:

Moved by: Mike Noe Seconded by: Abe Van Der Wyngaard

"THAT the financial statements be accepted as presented." Carried

8. ACCOUNTS:

Moved by: Mike Noe Seconded by: Ron Challis

"THAT the accounts that total \$54,099.23 accepted as presented and paid in full." Carried

9. (a) NEW & UNFINISHED BUSINESS:

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

CPE was asked to check the plug for the a/c unit at the library as it was reported that the a/c was not working – it was determined by CPE staff that the breaker had tripped. CPE did not bill for the service call.

A sign stating that the park is under video surveillance was erected at the front gate. The Clerk is preparing a policy on its use and will have it completed for the September meeting.

Christmas? - I have sent an email to a Legion member to ask details on having the party there this year. Council agreed that the Fire Department and the Park and Recreation Committee be invited.

Ron Challis agreed to participate in a commercial with Middlesex Social Services which will showpiece a bit of information from each municipality in Middlesex County.

Council expressed concerns with the Newbury Royal Bank decreasing its hours.

Moved by: Mike Noe Seconded by: Ron Challis

"THAT RBC be notified that Newbury Council has concerns about the hours being decreased and would like to state that they want the bank to remain in the Village of Newbury and would like to know if there are any definite plans for the bank in the future."

Carried

The quote Ampro provided to repair a grinder pump was high due to the length of time it took to dismantle the pump and also Ampro is going by the manual on when parts should be replaced. Because this was Ampro's first repair on these types of pumps Council agreed to have the pump rebuilt versus buying a new one so that Ampro can gain experience with that type of pump and also a rebuilt pump was less expensive than buying a new one.

The clerk asked if Council if garbage lids could be purchased for 3 of the pails at the park.

Moved by: Mike Noe Seconded by: Ron Challis

"THAT three lids be purchased for the park garbage pails." <u>Carried</u>

2. By-law 112-16, being a by-law to confirm proceedings of the Council of the Village

of Newbury.

Moved by: Mike Noe Seconded by: Ron Challis

"THAT By-law 112-16, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 8th day of August, 2016." Carried

Moved by: Abe Van Der Wyngaard Seconded by: Mike Noe

"THAT By-law 112-16 be given third reading, taken as read, properly signed and sealed, and numbered 112-16, this 8th day of August, 2016."
Carried

10. <u>ADJOURNMENT:</u>

Moved by: Ron Challis Seconded by: Mike Noe

"THAT the meeting be adjourned."

<u>Carried</u>

The meeting adjourned at 7:40 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, Sept. 12th, 2016.

COUNCILLOR CHRIS DEGRAW

CLERK-TREASURER BETTY D. GORDON