

MINUTES  
NEWBURY MUNICIPAL COUNCIL  
Monday, February 13<sup>th</sup>, 2017  
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Ron Challis, Abe Van Der Wyngaard, and Mike Noe

MEMBERS ABSENT: Chris Degraw

OTHERS PRESENT: Fire Chief Chad Trethewey

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT:

**CALL TO ORDER**

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

**1. DECLARATION OF PECUNIARY INTEREST:**

No member declared a pecuniary interest in any item on the agenda.

**2. DELEGATIONS:**

(a) **WATER:**

1. Quote for 5/8 inch water meter and backflow. The Clerk received a quote to replace Newbury's water meters and backflows which is a higher cost than the current Water Permit fee which includes the meter and backflow.

Moved By: Mike Noe

Seconded By: Ron Challis

"THAT Newbury's Water Permit Fee be increased to \$250.00 to cover the cost of the meter, backflow and an installation inspection."

Carried

2. 2016 Schedule 22 Compliance Report and DS Annual Summary. (cc. Council)

Moved By: Mike Noe

Seconded By: Ron Challis

"THAT Council accepts the DS Annual Report and Schedule 22 Compliance Report from January 1<sup>st</sup>, to December 31<sup>st</sup>, 2016 for Newbury's Water Distribution System prepared and submitted by Chatham-Kent."

Carried

3. Updated information regarding Newbury/SWM water agreement.
4. The next off site audit scheduled with Sandra Tavares of SAI Global is February 21<sup>st</sup>, 2017.
5. The Clerk has asked Spriet what the cost would be today to run a new waterline.
6. SWM has notified this office that the rates will increase from \$1.20 to \$1.36 on the next billing.

(b) **SEWER:**

1. TSSA inspected the generator fuel tank on Fri. Feb. 10<sup>th</sup> and gave a week's extension to repair the thermostat. Scott from Poleair will do the work next week.
2. Ampro quote to repair grinder pump – repair or purchase new?

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT a new pump be ordered and be ready to be dropped into service with no assembly required instead of repairing the one out of service.”

Carried

(c) **DRAINAGE:**

(d) **FIRE:** Fire Chief Chad Trethewey

- Monthly training records were received (cc. Council)
- List of items for sale
- Obsolete O2 Sensor – quote for replacement. Council asked the Clerk to check into whether or not the office visa card will give one year's warranty on purchases.
- Chad was asked to regularly check the gas thermostat as bills have been high – Chad filled in an open vent that should reduce the gas usage.
- Chad reported that the radios came in and that they had been upgraded and have been tested. Chad would like to include four radios in this year's budget.
- Chad reported that the Ministry of Labour is requiring all fire departments to create policies and procedures regarding mental health and have them submitted by April 23<sup>rd</sup>.
- Chad reported that Middlesex Fire Chiefs are asking their CAOs to write a letter to Bill Rayburn County CAO to request the purchase of one or two more radio channels.

(e) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council)  
Newbury's Parking tickets have been made and are ready to be used.  
Clarification is needed between the Parking By-law and the Zoning By-law regarding truck weights.

(f) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on January 9<sup>th</sup>, 2017.

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT the minutes from the regular Council meeting held January 9<sup>th</sup>, be accepted as presented.”

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

1. A letter was sent to McNaughton Dodge Chrysler asking them to direct their cars down Dundas, south on Broadway and west on Queen to avoid the corner of Broadway and Wellington St. which will help with the condition of the corner.
2. The Clerk has been in contact with LAS regarding the LED lighting program.

5. **CORRESPONDENCE:**

**INFORMATION ITEM**

1. Municipal World Magazine, Feb. 2017.
2. Thank you card from Bill Jackson for the gift card in memory of the passing of his mother.
3. Notification from the Ministry of Tourism, Culture and Sport that the Village of Newbury received a grant from the Ontario 150 Community Celebration Program.
4. McNaughton Home Hardware has provided written notification that it has applied for an upgraded firearms business license to sell non-restricted firearms.
5. St. Clair Region Conservation Authority has provided its 2017 General Operating Budget.

6. The City of Owen Sound has provided a copy of its resolution that was addressed to the Honourable Steven De Duca, Minister of Transportation that encourages the provincial government to review the gas tax funding formula recognizing that there has been no increase since 2006 and that with the implementation of the Cap and Trade Jan. 1, 2017, it is more expensive for municipalities consuming fuel.
7. A letter from the TSSA has confirmed Newbury's application for a variance has been approved with conditions. (cc Council)
8. Mayor Don Mathieson and Stratford City Council have invited municipal staff, elected officials and their friends and family to Civic Night on June 27<sup>th</sup> – this year play is Guys and Dolls.

**6. ACTION REQUIRED ITEMS:**

1. The Town of Bancroft has asked for Council's support for its resolution that requests the Province of Ontario to strongly consider allowing municipalities in Ontario to hold municipal lotteries for the purpose of generating funds for local infrastructure needs. (cc. Council)

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT this item be noted and filed.”

Carried

2. Town of Fort Frances asking for Council's support for its resolution that calls upon the Minister of Finance to implement a new system of municipal property taxation for railroad right-of-way properties based on utilizing a per ton-mile concept. (cc. Council)

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT this item be noted and filed.”

Carried

3. Canadian Postmasters and Assistants Association asking for Council's support for their endeavour by writing a letter to Minister Jud Foote voicing your views and concerns for postal banking. (cc. Council)

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT this item be noted and filed.”

Carried

4. Rev. Deb Dolbear VanBilson and Sheila Morrison, who operates a local food bank for Newbury, Wardsville and the surrounding area, is asking for a donation. (cc Council)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT \$300 be donated to the local food bank.”

Carried

5. Lawyer response regarding the use of Newbury’s unopened road allowances. (cc Council)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Council go in camera to discuss a legal issue.”

Carried

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT Council rise from the in camera meeting with no report.”

Carried

6. Does Council want to extend the building incentive for 2017?

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT Council continues the incentive for the 2017 year, wherein building permit fees for new residential and/or commercial buildings are waived and a grant equal to the local portion of taxes is given back once the house is built, assessed by MPAC and the taxes paid in full but if the building has not been completed by the permit one-year expiry date, then the renewal permit will be charged in full and the grant will be expired as well.”

Carried

7. **FINANCIAL STATEMENT:**

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:**

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the accounts that total \$43,823.28 accepted as presented and paid in full.”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

1. Discussion regarding the 2017 OCIF Formula Based Grant. Suggestions for the 2017 allocation. Council suggested purchasing grinder pumps, water service boxes and rods and a section of new sidewalk.
2. Discussion regarding purchasing a new colour photocopier. Information provided. The copier has not been working correctly for some time. Technicians have been out but say it is obsolete and should be replaced. It grinds quite a bit when copying which we could live with but the fax doesn't work all the time. Luckily I still have my old printer connected to the fax line so staff will come in and fax from my office. Many times the faxes are for customers. When you need to print back to back some of the pages are missed. When you print from your computer sometimes it takes a long time for the print to come out.

Moved By: Abe Van Der Wyngaard      Seconded By: Mike Noe

“THAT the copier be leased for sixty (60) months.”

Carried

3. Discussion about creating policies for the office and Newbury Community Services. (information included)

Moved By: Ron Challis      Seconded By: Abe Van Der Wyngaard

“THAT Council go in camera to discuss personnel.”

Carried

Moved By: Ron Challis      Seconded By: Mike Noe

“THAT Council rise from the in camera meeting with no report.”

Carried

4. Reminder that St. Clair Region Conservation Authority is holding its Annual Meeting on Thursday, February 16<sup>th</sup>.
5. Discussion regarding commercial totes – cost to pick up and who to invoice. Council agreed to invoice the commercial property owners \$200 per year per tote.

**9. (b) OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.  
Canada Day update – final decisions for T shirts, items for sale, stage for band(s).

Moved By: Mike Noe      Seconded By: Abe Van Der Wyngaard

“THAT Council go in camera to discuss

Carried

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT Council rise from the in camera meeting and that the letter from the ratepayer be received but not discussed.”

Carried

- 2. By-law 104-17, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT By-law 104-17, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 13<sup>th</sup> day of February, 2017.”

Carried

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT By-law 104-17 be given third reading, taken as read, properly signed and sealed, and numbered 104-17, this 13<sup>th</sup> day of February, 2017.”

Carried

**10. ADJOURNMENT:**

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 9:00 p.m.

**Upcoming Meetings (unless re-scheduled)**

Regular Council on Monday, March 13<sup>th</sup>, 2017.

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REEVE DIANE BREWER

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CLERK-TREASURER BETTY D. GORDON