# MINUTES NEWBURY MUNICIPAL COUNCIL Monday, July 10<sup>th</sup>, 2017 6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer and Councillors, Abe Van Der Wyngaard,

and Mike Noe (Councillors Ron Challis and Chris Degraw joined

Council later on in the meeting)

MEMBERS ABSENT:

OTHERS PRESENT: Fire Chief Chad Trethewey

Peter and Diane Peterson

<u>STAFF PRESENT:</u> Betty D. Gordon, Clerk-Treasurer

**STAFF ABSENT:** 

#### **CALL TO ORDER**

The Reeve called the meeting to order at 6:00 p.m.

## 1. <u>DECLARATION OF PECUNIARY INTEREST:</u>

Mike Noe declared a pecuniary interest in 8.29. 8.29.9 and 8.37.

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

"THAT Council recess to conduct a Committee of Adjustment meeting."

Carried

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

"THAT Council reconvene the regular Council meeting."

Carried

## 2. **DELEGATIONS:**

## (a) WATER:

1. Draft SWM agreement will be provided at the meeting. The Clerk reviewed the draft agreement with Council and the following motion was passed.

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

"THAT a letter and the agreement be forwarded to SWM."

Carried

- 2. Would Council consider a flat charge for water frontage vs the current method current formula is \$41.40 per meter or \$12.73 per foot which is the same formula used since the waterline was installed. Council directed the Clerk to ask Spriet what today's price would be for water frontage.
- 3. Cindy Sigurdson from OCWA will be here on Thurs. Aug. 17<sup>th</sup> for the DWQMS Internal Audit.

## (b) **SEWER:**

1. Quote from Ampro for a used and new pump. (cc. Council)

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

"THAT a new pump be purchased." Carried

## (c) **DRAINAGE:**

1. Two tenders have been received for the repairs on Elgin and Durham St. Council requested that Patton Excavating requote with the different quality of pipe.

## (d) **FIRE:** Fire Chief Chad Trethewey

- Monthly training records were received (cc. Council)
- List of items for sale

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

"THAT the list provided by the Fire Chief be declared as surplus and available for sale." Carried

- Quote for firehall roof repair. (two have been received) Council directed the Clerk to ask McNaughton's to price the roof with 26-gauge steel.
- Donations for the repairs for the antique truck
- Information requested from the Fire Marshal (forms on line)

## (e) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (e.c. Council)

1. Request to attend (and partial payment) the 2017 Municipal Enforcement Officers Law Association Annual Training.

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

"THAT the Village pay one-fifth the cost of the training course." Carried

2. Laura received complaints about cars parking along the Legion boulevard. Would Council consider putting up No Parking signs on the boulevard across from the Legion. (cc. Council – lime green)

Moved By: Mike Noe Seconded By: Abe Van Der Wyngaard

"THAT Laura be authorized to put up 2 no parking signs across from the Legion." Carried

## (f) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (e.c. Council)

# 3. <u>COUNCIL MINUTES:</u>

Council minutes of the regular Council meeting held on June 12<sup>th</sup> and the two Special Council meetings held on June 13<sup>th</sup> and July 4<sup>th</sup>, 2017.

Moved By: Seconded By:

"THAT the minutes from the regular Council meeting held June 12<sup>th</sup> and the two Special Council meetings held on June 13<sup>th</sup>, and July 4<sup>th</sup>, be accepted as presented."

Carried

# 4. **BUSINESS ARISING FROM THE MINUTES:**

1. The Middlesex County Accessible Coordinator is assisting with Newbury's application for the Enabling Accessibility Fund which is due July 26<sup>th</sup>.

# 5. <u>CORRESPONDENCE:</u>

## **INFORMATION ITEM**

- 1. Municipal World Magazine, May, 2017.
- 2. Blyth Festival has provided 2 complimentary tickets to the July 20<sup>th</sup> production of "The Berlin Blues".
- 3. Ministry of Municipal Affairs has provided the 2017 Annual Repayment Limit for the Village of Newbury. (cc. Council blue)

- 4. Ministry of Education advising that details of their launch of Ontario's Plan to Strengthen Rural and Northern Education will be available shortly online on the Ministry of Education's website.
- 5. Quote has been provided by Brian Reive of Union Pipe and Supply to replace the sewer pipe that tops the ball park fence. (cc. Council pink)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT the pipe on top of the ball park fence be replaced with pipe from Union Pipe."

Carried

6. The Ombudsman of Ontario has provided a copy of their 2016-2017 Annual Report.

## 6. <u>ACTION REQUIRED ITEMS:</u>

1. The Ministry of Agriculture, Food and Rural Affairs has notified Newbury that it is eligible to apply for the Top-Up Application Component of OCIF. (cc. Council – green)

This item was tabled until the next meeting.

2. Assessment Review Board rules of practice and procedure regarding a legal representative and a complaint representative for all appeals before the ARB. (cc. Council – orange)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT the County lawyer(s) be identified as the legal representative and the Clerk Treasurer be identified as the complaint representative regarding all appeals before the Assessment Review Board."

Carried

3. Amendment to Newbury's Policy No 1.1. Subject: Accessibility. (cc. Council – grey)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT Council accepts the amendments to Newbury's Policy No. 1.1. Subject: Accessibility."

Carried

4. The Clean Water and Wastewater Fund Transfer Payment Agreement requires signatures and direction from Council to purchase the products and equipment listed in the application.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT Council approves the purchase of the products that were listed in the application and signing the CWWF Transfer Payment Agreement." Carried

5. Realterm Energy (LED contract) Binding Letter of Engagement. (cc. Council – blue)

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

"THAT Council sign the letter and proceed with the quote." Carried

6. Bob Bunda asked if Council was responsible for the condition of the pavement at the end of his laneway. (pictures will be provided at the Council meeting.)

Moved By: Abe Van Der Wyngaard So

Seconded By: Ron Challis

"THAT Mr. Bunda be notified that Council agreed that it is not a municipal repair."

Carried

7. Confidential complaint regarding noise in the Village. Complainant is asking if Council would consider passing a by-law where all controllable noise should be done around 11:00 p.m. on weekdays and 12:00 a.m. on weekends.

Moved By: Ron Challis

Seconded By: Mike Noe

"THAT the complainant be notified that Council is not considering a noise by-law at this time and that they should call the OPP if they have a noise complaint." Carried

7. FINANCIAL STATEMENT: (cc. Council –white)

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

"THAT the financial statements be accepted as presented." Carried

**8.** ACCOUNTS: (cc. Council – white)

Moved By: Abe Van Der Wyngaard Seconded By: Ron Challis

"THAT the accounts that total \$44,590.97 be accepted as presented and paid in full."

Carried

## 9. (a) NEW & UNFINISHED BUSINESS:

- 1. Discussion regarding the 2017 Christmas Party. Council agreed to book the Legion.
- 2. Do you want to tender snow removal for the 2017/2018 season or ask A-Xcavating to renew its contract? Council agreed to ask A-Xcavating if their contract was going to increase by 5%.

## 9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

The Clerk advised Council that currently Canada Day is showing a loss of under \$200 but she expects that to decrease once the balance of the hats and T shirts are sold.

The Clerk advised Council that the person who was interested in purchasing the lot on Concession Drive did not submit a new proposal.

The Clerk received a written complaint from a resident faxed and sent by registered mail. She will address it personally noting many issues in the complaint form are not relevant to this office.

The Clerk advised Council that some repairs had been made to park equipment without Council's prior authorization.

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

"THAT the invoice for the swing repair be paid." Carried

Moved By: Chris Degraw Seconded By: Mike Noe

"THAT Council go in camera to discuss the complaint." Carried

Moved By: Mike Noe Seconded By: Chris Degraw

"THAT Council rise from the in camera meeting with no report."

## Carried

The Clerk was asked to summarize Council's decisions from the July 4<sup>th</sup> in-camera meeting. (cc. Council-white)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT Council go in camera to discuss employee wages and contract." Carried

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT Council rise from the in-camera meeting with no report." <u>Carried</u>

2. By-law 118-17, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Ron Challis

Seconded By: Chris Degraw

"THAT By-law 118-17, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 10<sup>th</sup> day of July 2017."

Carried

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT By-law 118-17 be given third reading, taken as read, properly signed and sealed, and numbered 118-17, this 10<sup>th</sup> day of July, 2017."

Carried

## 10. ADJOURNMENT:

Moved By: Chris Degraw Seconded By: Mike Noe

"THAT the meeting be adjourned." Carried

The meeting adjourned at 9:20 p.m.

#### **Upcoming Meetings (unless re-scheduled)**

Regular Council on Monday, August 14th, 2017.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON