

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, September 12th, 2016
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer and Councillors, Chris Degraw, Abe Van Der Wyngaard, Ron Challis and Mike Noe

MEMBERS ABSENT:

OTHERS PRESENT:

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

ALSO PRESENT: Fire Chief Chad Trethewey
Nadine Devin, Project Manager for the Healthy Kids Community Challenge – Lead the Change event.
Lindsey Brock, County Librarian
Marcy McKillop, Dillon Consulting Ltd
Newbury Park & Rec. Committee

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

Mike Noe declared a pecuniary interest in items number 8.29.8 and 8.29.9.

2. DELEGATIONS:

Nadine Devin, Project Manager for the Healthy Kids Community Challenge – Lead the Change event and Lindsey Brock, County Librarian.

Nadine explained the province wide challenge and what steps were being taken to reduce child obesity. The program was developed to address children twelve and under. Nadine brought in popular children's drinks with her and explained how much sugar was in each one. Nadine asked the office to take the challenge of drinking water and milk in front of children to encourage them to drink the same. Nadine explained an incentive program where Newbury could apply for a water bottle filling station that would hook onto the park fountain.

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT Council apply for a water filling station for the park fountain.”

Carried

(a) **WATER:**

1. Marcy McKillop, Dillon Consulting Ltd. (report cc. Council)
A per Reeve Diane's direction I have also emailed Tom Montgomery to ask his opinion on the benefits of Newbury's line to SWM. Tom is on holidays but will offer some comments next week.

Marcy reviewed the report that she had prepared for SWM with Newbury council. Council asked if she had taken into consideration the fact that SWM is connected to Bothwell through Newbury's water line. Marcy did not realize that Council advised Marcy that Glencoe's secondary chlorination does not affect Newbury so that benefit should not be listed in the report. Council asked Marcy to go back to Southwest Middlesex with those two facts to revisit the proposed water rate.
2. Aug. reads. There was one issue – one business owner was notified that the read indicated they had not used any water at all – his meter has since been replaced.
3. OCWA has finished flow testing all the hydrants and has provided a written report. They are now going to do maintenance on ten (10) hydrants and then see how much is left of the grant before they continue.

(b) **SEWER:**

1. The office is waiting for Poleair to complete the Comprehensive Inspection on the diesel generator fuel tank which is supposed to take place at the end of this week.
2. An electrician has to install the personal gas monitor and once this is done Ken Mitchell from Hetek will come back and set up the commissioning of the system.
3. The updated Council motion from the April Council meeting regarding the car wash has been forwarded to the owner's lawyer.
4. The owner of 43 York St. was billed and has paid for the sewer service call and repair.
5. A spare hospital pump was found at the sewer plant, but there is no evidence that it is in working order. Council directed to send the pump to Ampro for a quote.
6. Flowmetrix will be on site at the sewer plant in the near future to verify the size of the intake meter that has to be replaced.
7. Ampro has emailed a quote on the 2nd sewer pump that was sent in for repairs. (cc. Council) Council directed the clerk to order a new pump.
8. The Sewer Use By-law was sent to the County lawyers on August 11th, for their review and comments.

9. Union Gas has provided a quote on providing gas to the sewer plant to supply enough gas for a generator and also a quote to supply gas to the building which would accommodate a gas furnace. (cc. Council)
10. Concerns using the sewer plant as Newbury's alternate command centre in the event of an emergency. (cc. Council)

(c) **DRAINAGE:**

1. Russ Patton completed the O'Mara St. drain. Reseeding is finished.
2. Written complaint with pictures was received on August 15th, regarding the drainage on Broadway St. (previously cc to Council). No action taken.

(d) **FIRE:** Fire Chief Chad Trethewey.

- Monthly training records were received
- Quote for tarring the fire hall roof
- Draft Burning By-law (enclosed) was discussed and was laid over until the next meeting.
- Russ Patton was asked to submit a quote on repairing the entrance/exit to the firehall.

(e) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council).
Laura Bowles, Newbury's By-law Enforcement Office is asking to be paid bi-weekly.
Council agreed and will review Laura's report with the agenda each month.

(f) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)
Copy of a letter sent to a Newbury resident regarding living in a trailer. (cc. Council)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on August 8th 22nd, 2016.

Moved by: Ron Challis

Seconded by: Chris Degraw

"THAT the minutes from the regular Council meeting held August 8th, 2016, be accepted as presented."

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

1. The Clerk wrote to CN and asked if they would be interested in selling land on Wellington St. The letter was also emailed to Chris Traini at the County. CN has called for zoning information on the property. The information was forwarded to them.
2. CN responded about the written complaint Council received regarding the train whistles and asking if CN could adjust the tones, the frequency or the number of times it is blown at one time. The CN response was forwarded to Council and to the person who wrote the complaint. (cc. Council)
3. The Newbury Legion has been booked for the office party on Friday, November 25th.
4. An email was sent to the RBC asking what their intentions were for the Newbury branch.

5. **CORRESPONDENCE:**

INFORMATION ITEM

1. Municipal World Magazine – June 2016. – article re: Newbury. (cc. Council)
2. Ron Challis was part of the Newbury filming for the Middlesex County Social Services on Tuesday, August 23rd.
3. OPP letter regarding the 2017 Annual Billing Statements. (cc. Council)

6. **ACTION REQUIRED ITEMS:**

1. Video Surveillance Policy. (cc. Council)

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT Council accept the Video Surveillance Policy as presented.”

Carried

2. Request through the Information and Privacy Act from Kevin Derbyshire for information on Newbury’s video surveillance policy.

The Clerk advised Council that the information will be provided to Kevin soon.
3. Opening Snow Tenders was laid over until each applicant could provide information on the size of snow blade they will use to plow the roads.
4. Request for a donation from Sheila Graham on behalf of the Southwest Bullets.

Included is a copy of Newbury's ad from 2016. (cc. Council)

Moved By: Chris Degraw

Seconded By: Abe Van Der Wyngaard

“THAT Council purchase a half page ad for \$150.00.”

Carried

5. Review of Draft Fence By-law. The Clerk presented a draft fence by-law to Council but suggested that Jerry Weerdenburg, Newbury's Chief Building Official review the draft before it is passed by Council.
6. The Corporation of the Township of Carlow/Mayo asking for Council's support for its resolution that supports Bill 171. (cc. Council)

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT Council support this resolution.”

Carried

7. Town of Lakeshore asking for Council's support that suggests the \$342 million additional costs incurred for the Pan Am and Parapan Am Games should be funded by the City of Toronto. (cc. Council)

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT Council support this resolution.”

Carried

8. Approval from Council required for the amendments to the Property Standards By-law 121-98 wherein the Building Code Act replaces the Planning Act.

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT Council accept the amendments to the Property Standards By-law 121-98.”

Carried

9. Jerome and Catherine Moreau purchased a property in Newbury and found there was a water leak under their house which resulted in a huge water and sewer bill and is asking Council for relief.

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT Jerome and Catherine be advised that even though Council empathizes with their situation Council agreed that they cannot change their policy which states they do not refund sewer or water consumption for leaks, or for filling pools and ponds.”

Carried

7. FINANCIAL STATEMENT:

Moved by: Chris Degraw

Seconded by: Abe Van Der Wyngaard

“THAT the financial statements be accepted as presented.”

Carried**8. ACCOUNTS:**

Moved by: Chris Degraw

Seconded by: Abe Van Der Wyngaard

“THAT the accounts that total \$61,800.45 accepted as presented and paid in full.”

Carried**9. (a) NEW & UNFINISHED BUSINESS:**

The office has not received a response from David Foster, Minister of Municipal Affairs and Housing from the letter that was sent to him on July 22, 2016.

9. (b) OTHER BUSINESS:

1. Each Council member was given the opportunity to bring new business to the table.

The Clerk advised Council that she is working on a Code of Conduct for Council and staff.

Council agreed that the splash pad can be left on until ABC comes to winterize it since there is no cost unless someone actually activates it.

Council agreed that since the hydrants had been flow tested that there was no need for a second round of hydrant flushing by Kelly Moore.

2. By-law 115-16, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved by: Mike Noe

Seconded by: Chris Degraw

“THAT By-law 115-16, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 12th day of September, 2016.”Carried

Moved by: Ron Challis

Seconded by: Abe Van Der Wyngaard

“THAT By-law 115-16 be given third reading, taken as read, properly signed and sealed, and numbered 115-16, this 12th day of September, 2016.”

Carried

10. ADJOURNMENT:

Moved by: Chris Degraw

Seconded by: Ron Challis

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:30 p.m.

Upcoming Meetings (unless re-scheduled)

Regular Council on Tuesday, October 11th, 2016.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON