

MINUTES  
VILLAGE OF NEWBURY COUNCIL MEETING  
WEDNESDAY, JULY 3, 2024  
6:00 pm  
Council Chambers



Council: Reeve Diane Brewer  
Councillor Kevin Derbyshire (arrived at 6:25 pm)  
Councillor Clyde Harris  
Councillor Russell Patton  
Councillor Randy Smith

Staff: Cathy Case, Clerk-Treasurer  
Chad Trethewey, Fire Chief (for part of meeting)

1. **CALL TO ORDER**

Reeve Brewer called the meeting to order at 6:05 pm.

2. **DECLARATION OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

3. **TIMED EVENTS**

**6:05 PM 3.1 Dyan and John Varga, 8 Tucker Street  
Re: Unopened Road Allowance**

John and Dyan Varga attended the meeting to bring forward their concerns about the use of the road allowance from Tucker Street to the Newbury Old Boys' Park. They are concerned about vehicles parked on the grass when events are happening at the park. The maintenance gate is used to access the park by motorized vehicles such as 4-wheelers and gators. People enter the park by this gate with coolers in hand several nights each week. Vehicles are backing in to park, which points headlights directly into their home. People leaving the park after 10:30 pm are revving their engines and using remotes to start vehicles and/or unlock doors, turn on running lights etc. followed by doors slamming. This area is dark when patrons are leaving the park. They are concerned about safety of vehicles that may malfunction. Mr. Varga requested that Council fix this situation. Reeve Brewer advised that staff will see what can be done to address the situation.

**6:20 PM 3.2 Jack Krzeski, 12 Dundas Street  
Re: Water and Sewer Charges**

Jack Krzeski of 12 Dundas Street attended the meeting for follow up on his water and sewer charges from August 2023. Mr. Krzeski advised that he had contacted CPE Services and they inspected his property shortly after the June Council meeting. He has not received a report from them. The water to the sump pump back up system has been permanently shut off. He advised Council that he ordered a new sump pump with stronger horse power. Mr. Krzeski thinks that his water meter may be malfunctioning, although the reading from the meter matches with the remote. Council made no adjustment to the outstanding water and sewer charges.

**7:05 PM 3.3 Charlie Colhoun, 29 York Street**

Charlie Colhoun attended the meeting to discuss the water service to 29 York Street, request waste pick up and to complain about vehicles parked on the boulevard next to his building. The Clerk-Treasurer advised that one-call locates have been completed and that Sco-Terra will coordinate with contractor to have water service repaired. Councillor Patton advised that the water meter will need to be installed by the certified plumber of choice (CPE Services) before the water supply will be turned on. Council had no concerns with a garbage tote being provided for this property.

**4. COUNCIL MINUTES**

Minutes of the regular Council meeting held on June 4, 2024 and the special meeting on June 18, 2024

Moved By: Councillor Patton

Seconded By: Councillor Smith

"RESOLVED THAT the minutes from the regular Council meeting held on June 4, 2024 and the special meeting held on June 18, 2024 be approved as circulated." – Carried.

**5. BUSINESS ARISING FROM THE MINUTES**

Councillor Patton reported that he inspected the Dundas Street Bridge. There has been settling on the bridge. He will look after filling up void with stone and compacting.

**6. CORRESPONDENCE**

**NON-ACTION CORRESPONDENCE**

6.1 County of Middlesex – Middlesex County Council Meeting Highlights-June 25, 2024

6.2 Municipality of Strathroy-Caradoc – Notice of Project Initiation and Public Information Session-Comprehensive Review of the Strathroy-Caradoc Zoning By-law

- 6.3 County of Middlesex – Bill 185, Cutting Red Tape to Build More Homes Act – outline of amendments made to the Planning Act, Development Charges Act and Municipal Act

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.3.” – Carried.

### **ACTION REQUIRED CORRESPONDENCE**

- 6.4 Township of Larder Lake – request support in calling on the Province of Ontario to provide financial assistance to municipalities to complete the Asset Retirement Obligations (ARO) required by PSAB

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council support the resolution from the Township of Larder Lake and call on the Province of Ontario to provide financial assistance to municipalities to complete the Asset Retirement Obligations (ARO) required by PSAB.” – Carried.

- 6.5 Municipality of Tweed – requesting support in calling on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities.

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council support the Municipality of Tweed and call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities.” – Carried.

## **7. STAFF REPORTS**

### **7.1 Fire**

- i) Training Update – no update
- ii) Firefighter Recruitment – no update
- iii) Firehall Overhead Door Replacement – no update

Chief Trethewey has not contacted CPE about electrical work to be done in the bays. Reeve Brewer asked why there was insulation on floor and ceiling tiles missing in upstairs meeting room and cleaning not completed. The Chief advised that he was not aware that roof repairs had been completed and will arrange for cleanup. The Chief will return the new and old laptops to have County complete transfer of documents.

## **7.2 Building Services**

There were no building permits issued in June 2024.

## **7.3 By-law Enforcement**

The By-law Enforcement Report for June 2024 was reviewed.

Moved By: Councillor Derbyshire

Seconded By: Councillor Smith

“RESOLVED THAT Council accept the By-law Enforcement Report for June 2024 as submitted by the By-Law Enforcement Officer.” – Carried.

## **7.4 Animal Control**

### **7.5 Water**

i) DWQMS

ii) Tri-County Water Board  
Council revised the agenda from June 25, 2024 meeting and the meeting minutes from May 21, 2024

iii) Budget to Actual Report

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council accept budget to actual report to May 31, 2024 for the water department as presented.” – Carried.

### **7.6 Sewer**

i) Actuator Replacement – Influent Valve

The quote of \$8,131.00 plus taxes for replacement actuator from Troy-Ontor Inc. was circulated by email. As this was an emergency repair, the replacement part has already been ordered.

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

“RESOLVED THAT Council accept the quote from Troy-Ontor Inc. in the amount of \$8,131.00 plus taxes for the replacement actuator.” – Carried.

## ii) Budget to Actual Report

Moved By: Councillor Smith

Seconded By: Councillor Harris

"RESOLVED THAT Council accept budget to actual report to May 31, 2024 as presented." – Carried.

## iii) Call-Ins – Sco-Terra Operations Group – May 2024

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council accept the call-ins report from Sco-Terra Operations Group from May 2024." – Carried.

**7.7 Administration**

## i) Ball Diamond Rental Refund

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council approve refund of \$315.00 for the cancelled diamond season rental by Adam Letkeman and that the key deposit be refunded once the full set of keys have been returned." – Carried.

## ii) Renewal of Funding Agreement for the Canada Community Building Fund (former AMO Gas Tax) for years 2024 to 2034

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council approve the renewal of the Funding Agreement for the Canada Community Building Fund for the years 2024 to 2034." – Carried.

## iii) Council Meeting Date – August

Moved By: Councillor Derbyshire

Seconded By: Councillor Smith

"RESOLVED THAT Council meet on Tuesday, August 13, 2024 at 6:00 pm as scheduled." – Carried.

## iv) 2024 Budget

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council approve the 2024 Budget to raise the amount of \$387,492.00 for municipal purposes." – Carried.

Moved By: Councillor Patton

Seconded By: Councillor Smith

“RESOLVED THAT Council approve an increase in the water rate of \$.04 per cubic meter and an increase of \$1.00 per month for the water surcharge effective immediately.” – Carried.

## **7.8 Financial**

### **i) Accounts Listing**

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council approve the accounts in the amount of \$143,539.11 as presented.” – Carried.

### **ii) Budget to Actual Report**

Moved By: Councillor Derbyshire

Seconded By: Councillor Smith

“RESOLVED THAT Council accept budget to actual report to May 31, 2024 as presented.” – Carried.

## **8. NEW BUSINESS**

### **8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)**

Councillor Smith requested consideration of a remuneration increase of \$15.00 per Meeting for Council members. There was no seconder for his motion.

Council discussed the concerns raised about the parking on street allowance off Tucker Street. There was no support for fencing off the entrance at Tucker Street, as Village staff and contractors require access to park for maintenance. The Clerk-Treasurer will investigate the matter and report back to Council.

### **8.2 Other**

The Clerk-Treasurer advised that the Royal Canadian Legion Branch 583 had requested assistance with funding their generator project. The Legion is designated as an emergency shelter in the Village’s Emergency Plan. Council was asked to consider donating an amount of \$696.40 which is equal to the 2024 lottery licence fees paid.

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council approve a donation of \$696.40 to the Royal Canadian Legion Branch 583 in support of the generac fundraiser.” – Carried.

**9. CLOSED SESSION**

There was no closed session.

**10. RISE AND REPORT FROM CLOSED SESSION**

**11. BY-LAWS**

11.1 By-law No. 8-24, being a by-law to enter into a Municipal Funding Agreement on the Canada Community-Building Fund with the Association of Municipalities of Ontario

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT By-law No. 8-24, being a by-law to enter into a Municipal Funding Agreement on the Canada Community-Building Fund with the Association of Municipalities of Ontario be given first, second and third reading this 3 day of July, 2024.” – Carried.

11.2 By-law No. 9-24, being a by-law to adopt tax rates and budget for 2024

Moved By: Councillor Derbyshire

Seconded By: Councillor Smith

“RESOLVED THAT By-law No. 9-24, being a by-law to adopt tax rates and budget for 2024 be given first, second and third reading this 3 day of July, 2024.” – Carried.

11.3 By-law No. 10-24, being a by-law to confirm the proceedings of Council

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT By-law No. 10-24, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 3 day of July, 2024.” – Carried.

**12. ADJOURNMENT**

Moved By: Councillor Patton

Seconded By: Councillor Smith

“RESOLVED THAT Council adjourn at 8:50 pm.” – Carried.

  
REEVE DIANE BREWER

  
CLERK-TREASURER CATHY CASE