

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, March 14th, 2016
6:00 p.m.



- MEMBERS PRESENT: Councillors, Chris Degraw, Abe Van Der Wyngaard, Ron Challis and Mike Noe
- MEMBERS ABSENT: Reeve Diane Brewer
- OTHERS PRESENT: Kelly Moore, Newbury's ORO
- STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer
- ABSENT: Fire Chief Chad Trethewey

CALL TO ORDER

In the absence of the Reeve the Clerk Treasurer called the meeting to order at 6:00 p.m. and asked for a motion to appoint someone to sit as Chair.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Chris Degraw sit as Chair in the absence of the Reeve.”

Carried

1. DECLARATION OF PECUNIARY INTEREST:

No member declared a pecuniary interest in any item on the agenda.

2. DELEGATIONS:

(a) **WATER:**

1. Mike will report on the meter repair on Dundas Street from the Jan. reads. There were no issues with the Feb reads. Council discussed when a homeowner would be responsible for the cost of replacing a read out wire and when the Village would be responsible. The following motion was passed:

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT when it is necessary for the read out wire to be replaced it is to be replaced by Newbury staff, and the cost of the repair will be covered by the Village unless the repair is caused by the homeowner and then the homeowner will be billed for the repair.”

Carried

2. Quote for hydrant and valve maintenance and flow testing. The Clerk provided a quote from OCWA for hydrant and valve maintenance and as well flow testing.
3. The Water License application was submitted – waiting for the certificate.
4. The On Site Audit by SAI Global was conducted on Feb. 22nd. Betty will review audit report with Council. The Clerk advised Council that there were no non-conformances found during the on-site audit. There were some opportunities for improvement which Betty will follow through with.
5. Management minutes of March 9th, 2016. The Clerk advised Council that she and Kelly met on March 9th and reviewed all 3 audits. Kelly suggested to Betty that all the curb stops be dug up and replaced with a new style of rod and pin and a brass service box. He also suggested that the curb stops be located with a GPS system and that valves be closed and opened. Betty suggested that he attend the next Council meeting and report to Council.
6. Kelly Moore – Newbury’s ORO. Kelly explained to Council that he had another repair at the same location on Broadway St. and that he had to replace the curb stop rod and pin. Kelly suggested that each curb stop be located with a GPS system and replaced. He advised Council that in his opinion for 2016 he is suggesting that maintenance be done on the hydrants and be flow tested and that if there is additional funds then he recommends the curb stops be located with GPS and start a plan on replacing all rod and pins and service boxes.
7. Mock Emergency Exercise minutes – Feb. 15th, 2016.

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT Council accept the Mock Emergency Exercise minutes from February 15th 2016.”

Carried

(b) **SEWER:**

1. The Clerk has received one quote to have the fuel tank at the sewer plant retro fitted to TSSA standards. Waddick’s do not offer that service but recommended another company who has been contacted and will submit a quote in the near future.
2. CPE Services has provided a quote on replacing all the mercury vapour lighting with LED wall packs.
3. Darren Galbraith of Chatham Kent notified this office that Chatham-Kent did not renew their contract with Bartels Environmental and had accepted the proposal from Terratec Environmental Ltd. Bartels then notified this office that they are not willing to continue with the contract they have with Newbury as it would cost too much to travel this distance for just the Village and not Chatham-Kent Terratec has been contacted and asked if they would provide a quote to service

the Village of Newbury.

(c) **DRAINAGE:**

Entegrus has notified this office that they will not be responsible for an invoice sent to them for work done on the Tucker St. Drain as they were never notified of the work or received a request to attend on site. (cc. Council)

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

“THAT Spriet be asked for information on what work was done and by whom and that if no one will take responsibility for the invoice then this amount will be deducted from the hold back to All Seasons.”

Carried

(d) **FIRE:** Fire Chief Chad Trethewey was absent.

- Monthly training records were received.
- Physio-Control LIFEPAK CR Plus AED info. (cc Council)
- Volunteer application from new resident

(e) **BY-LAW ENFORCEMENT:**

By-law Enforcement Report as per hours submitted. (cc. Council).

(f) **CHIEF BUILDING OFFICIAL:**

Report provided as per hours submitted. (cc. Council)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on February 15th, 2016.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the minutes from the regular Council meeting held February 15th, 2016, be accepted as presented.”

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

1. The plaque commemorating the CN train station has been made and provided by the CW Conservation Authority and if council approves the plaque the cost will be \$80 plus tax. It has been recommended by the Reeve that the plaque be incased in glass for protection.

Council approved of the plaque and asked if a second one could be ordered that could be weather resistant.

5. **CORRESPONDENCE:**

INFORMATION ITEM

1. Municipal World Magazine, March, 2016.
2. The Women's Rural Resource Centre has sent a letter thanking Council for its skunk ornament donation and that they raised \$8000.00 to bring awareness of Domestic Violence.
3. The Village's GIC has been reinvested for another 6 months.
4. Ron Challis has completed the Introduction to Incident Management System and Basic Incident Management System.
5. Ministry of Municipal Affairs has notified this office that Newbury's repayment limit is \$159,512.

6. ACTION REQUIRED ITEMS:

1. Ontario Community Infrastructure (OCIF) Formula Component 2016 application form.

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

"THAT the Clerk fill out the report advising that the Village will be conducting hydrant maintenance and flow testing on as many hydrants as the funding will provide for."

Carried

2. Township of Wellington North asking for Council's support for its resolution that requests the Minister of Attorney General to support Bill 36 to discourage trespassing on private property. (cc. council)

Moved By: Ron Challis

Seconded By: Mike Noe

"THAT this item be noted and filed."

Carried

3. Middlesex-London Health Unit asking Council to support their larviciding program by sending a letter indicting Newbury's support to the Medical Officer of Health. (cc. Council)

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

"THAT Council support this program by sending in the letter of support."

Carried

4. The Canadian Cancer Society is asking to attend council for a 5-10 minute presentation. (cc. Council)

Moved By: Abe Van Der Wyngaard

Seconded By: Mike Noe

“THAT the Canadian Cancer Society be invited to attend the next council meeting.”

Carried

7. **FINANCIAL STATEMENT:**

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the financial statements be accepted as presented.”

Carried

The Clerk and Council set a date for April 7th, at 6:00 for the first budget meeting.

8. **ACCOUNTS:**

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the accounts that total \$39,889.93 accepted as presented and paid in full.”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

Ron Challis would like to discuss Newbury’s lack of a seat and voice at County Council. Ron presented information from Section 218 of the Municipal Act and suggested that the Ombudsmen be asked to investigate why Newbury does not have a seat and vote at Middlesex County Council.

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT Council contact the Ombudsmen to investigate under Section 218 of the Municipal Act why Newbury has a lack of vote at County Council.”

Carried

9. (b) **OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.

The Clerk reported to Council that she met with Jim Whaley regarding the Clinical Services Planning Process at the MHA.

Mike asked about transports parking on Village property and what the process is for having them moved. Council passed the following motion.

Moved By: Abe Van Der Wyngaard

Seconded By: Ron Challis

“THAT Laura Bowles, Newbury’s By-law Enforcement Officer be directed to initiate a Village-wide clean up.”

Carried

Mike also asked if more trees were going to be planted at the park. Yes 3-4. The Clerk will have Randy plant them.

Abe commented that Randy had done a good job at edging the sidewalks in 2015 and hopes that he continues and completes all the sidewalks in 2016.

- 2. By-law 105-16, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT By-law 105-16, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 14th day of March, 2016.”

Carried

Moved By: Ron Challis

Seconded By: Mike Noe

“THAT By-law 105-16 be given third reading, taken as read, properly signed and sealed, and numbered 105-16, this 14th day of March, 2016.”

Carried

10. ADJOURNMENT:

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:05

Upcoming Meetings (unless re-scheduled)

Regular Council on Monday, April 11th, 2016.

COUNCILLOR CHRIS DEGRAW

CLERK-TREASURER BETTY D. GORDON