

MINUTES
NEWBURY MUNICIPAL COUNCIL
Tuesday, November 15, 2022
6:00 pm



PRESENT: Reeve Diane Brewer, Councillors Kevin Derbyshire, Clyde Harris, Russ Patton and Randy Smith

STAFF PRESENT: Clerk-Treasurer Cathy Case

INAUGURATION OF COUNCIL

Clerk-Treasurer Cathy Case called the meeting to order. The Declaration of Office was taken by the Reeve and each Councillor as per section 232 of the Municipal Act.

CALL TO ORDER

Reeve Brewer called the meeting to order at 6:05 pm. Reeve Brewer welcomed the members to Newbury Council.

1. **DECLARATION OF PECUNIARY INTEREST:**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest agenda item 4-Accounts, specifically items 4.44, 4.42-10 and 4.43-6.

2. **DELEGATIONS & TIMED EVENTS:**

None.

3. **COUNCIL MINUTES:**

Minutes of the regular Council meeting held on October 4, 2022 were reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Smith

"THAT the minutes from the regular Council meeting held on October 4, 2022 be approved as circulated." – Carried.

4. ACCOUNTS:

Moved By: Councillor Patton
Seconded By: Councillor Derbyshire

“THAT Council approve the accounts totaling \$104,032.80 as presented.” – Carried.

5. NEW & UNFINISHED BUSINESS:**5.1 Special Council Meeting Report**

Moved By: Councillor Patton
Seconded By: Councillor Derbyshire

“THAT a special meeting of Council for the purposes of conducting general municipal business be scheduled for Tuesday, November 29, 2022 beginning at 6:00 pm in Council Chambers.” – Carried.

5.2 Council Orientation Session Report

An orientation session is arranged for Tuesday, November 22, 2022 beginning at 6:00 pm for interested Council members.

5.3 Appointment of Signing Officers for Banking Purposes Report

Moved By: Councillor Patton
Seconded By: Councillor Harris

“THAT Reeve Diane Brewer and Councillor Randy Smith and the Clerk-Treasurer be designated as signing officers for banking purposes for the Village of Newbury.” – Carried.

Moved By: Councillor Smith
Seconded By: Councillor Harris

“RESOLVED THAT:

1. That Royal Bank of Canada (“Royal Bank”) is appointed banker for the Customer.
2. That any two of the Clerk-Treasurer, Reeve, or Councillor(s) to sign are authorized on behalf of the Customer from time to time:
 - (a) to withdraw or order transfers of funds from the Customer’s accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
 - (b) to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and
 - (c) to do, or to authorize any person or persons to do, any one or more of the following:
 - (i) to receive from Royal Bank any cash or any securities; instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;

- (ii) to deposit with or negotiate or transfer to Royal Bank, for the credit of the Customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;
 - (iii) to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer; and
 - (iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of Royal Bank, and to settle and certify the Customer's accounts with Royal Bank.
3. That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank is hereby authorized to act on them and give effect to them.
4. That Royal Bank be furnished with:
- (a) a copy of this Resolution; and
 - (b) a list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons;
- Each certified by the (1) Reeve and (2) Councillor of the Customer, and
- (c) in writing, any authorization made under paragraph 2(c) of this Resolution.
5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Customer has its account." – Carried.

5.4 Visit Middlesex Bike Rack Program

Council approved an application for two bike racks under the Visit Middlesex Bike Rack Program with final location for each to be determined. The preferred locations are the W. Bayne Library and the Municipal Services Office.

5.5 Royal Canadian Legion Br. 583 – Notification of Turkey Shoot, December 3, 2022

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

"THAT Council acknowledge the correspondence from the Royal Canadian Legion Br. 583 regarding a Turkey Shoot being held on Saturday, December 3, 2022 from 10:00 am to 5:00 pm at the Newbury Legion Branch 583 located at 22 Durham Street and that council confirm that notification of applicable authorities of the event be the responsibility of the Royal Canadian Legion Branch 583." – Carried.

5.6 Southwest Middlesex Animal Shelter – Proposal for Shelter Services

Discussion of the proposal for shelter services was deferred to next meeting.

5.7 Wind Damage Claim – Settlement Offer

Clerk-Treasurer Cathy Case advised that Intact Public Entities, through the insurance adjuster, has offered a cash settlement of \$2000.00 related to the damages to the playground structure from the windstorm in May 2022. All other claims for damages have been settled.

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“THAT Council accept the cash settlement in the amount of \$2000.00 for damages to the playground structure from the windstorm in May 2022 and that the Clerk-Treasurer be authorized to finalize the claim.” – Carried.

6. OTHER BUSINESS:

Reeve Brewer inquired into the Christmas decorations, painting fire hydrants and thanking the previous members of Council. The Clerk-Treasurer advised that Gerber Electric has been contacted to schedule in the hanging of the Christmas streetlight decorations and that the maintenance employee did not have time this summer to paint hydrants. This work will be done in the spring.

Reeve Brewer asked about thanking the Council members from the previous term.

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

“THAT a letter of thanks be sent to the retiring Councillors from the last term for their service to the Village of Newbury.” – Carried.

7. CLOSED SESSION

There was no closed session of Council.

8. BY-LAWS

8.1 By-law No. 20-22, being a by-law to confirm the proceedings of the Council of the Village of Newbury

Moved By: Councillor Patton

Seconded By: Councillor Harris

“THAT By-law No. 20-22, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first and second reading this 15 day of November, 2022.” – Carried.

Moved By: Councillor Smith

Seconded By: Councillor Derbyshire

“THAT By-law No. 20-22 be given third reading, taken as read, properly signed and sealed, and numbered 20-22, this 15 day of November, 2022.” – Carried.

10. ADJOURNMENT:

Moved by: Councillor Patton
Seconded by: Councillor Smith
"THAT the meeting be adjourned at 7:30 pm." – Carried.



REEVE DIANE BREWER



CLERK-TREASURER CATHY CASE

