

MINUTES  
VILLAGE OF NEWBURY COUNCIL MEETING  
TUESDAY, OCTOBER 10, 2023  
6:00 pm  
Council Chambers



Council Present: Reeve Diane Brewer  
Councillor Clyde Harris  
Councillor Randy Smith

Regrets: Councillor Russ Patton

Staff Present: Cathy Case, Clerk-Treasurer

1. **CALL TO ORDER**

Reeve Brewer called the meeting to order at 6:10 pm.

2. **DECLARATION OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

No pecuniary interests were declared.

3. **DELEGATIONS & TIMED EVENTS**

There were no delegations.

4. **COUNCIL MINUTES**

4.1 Minutes of the regular Council meeting held on September 12, 2023

Moved By: Councillor Harris

Seconded By: Councillor Smith

"RESOLVED THAT the minutes from the regular Council meeting held on September 12, 2023 be approved as circulated." – Carried.

5. **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes.

**6. CORRESPONDENCE****NON-ACTION CORRESPONDENCE**

- 6.1 Municipal World – October 2023
- 6.2 County of Middlesex – Middlesex County Council Meeting Highlights-September 12 and September 26, 2023
- 6.3 County of Middlesex – 2024 Middlesex County Council and Library Board Meeting Calendar
- 6.4 Emergency Management Ontario – St Clair Sector Updates
- 6.5 Ministry of Environment, Conservation and Parks – Ontario Parks Launches Limited-Edition Made in Ontario vintage collection of sweatshirts and stickers

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.5.” – Carried.

**ACTION REQUIRED CORRESPONDENCE**

- 6.6 The Royal Canadian Legion Ontario Command – 11<sup>th</sup> Annual Military Service Recognition Book

Moved By: Councillor Smith

Seconded By: Councillor Harris

“RESOLVED THAT Council approve a donation of \$100.00 to the Royal Canadian Legion Ontario Command in support of the 11<sup>th</sup> Annual Military Service Recognition Book.” – Carried.

- 6.7 Town of Aurora – Aurora Council Opposition to Strong Mayor Powers in Aurora

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT the Council of the Village of Newbury supports the Aurora Council opposition to Strong Mayor Powers in Aurora and the extension of Strong Mayor Powers to any Mayor in the Province of Ontario.” – Carried.

6.8 Town of Wasaga Beach – requesting support for resolution re: Illegal Car Rally – Provincial Task Force

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council note and file the correspondence from the Town of Wasaga Beach regarding illegal car rallies.” – Carried.

6.9 County of Brant – support for motion re: Guaranteed Livable Income

Moved By: Councillor Smith

Seconded By: Councillor Harris

“RESOLVED THAT Council note and file the correspondence from the County of Brant regarding guaranteed livable incomes.” – Carried.

6.10 Hon. Paul Calandra, Minister of Municipal Affairs and Housing –  
Responding to the Housing Affordability Task Force’s Recommendations  
AND AMO Communication dated October 3, 2023

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council identify the following as the top five Housing Affordability Task Force Recommendations:

1. 50. 42) Provide provincial and federal loan guarantees for purpose-built rental, affordable rental and affordable ownership projects.
2. 65. B-2) Develop and legislate a clear, province-wide definition of “affordable housing” to create certainty and predictability.
3. 71. C-2) All future government land sales, whether commercial or residential, should have an affordable housing component of at least 20%.
4. 73. C-4) Sell Crown land and reoccupy as a tenant in a higher density building or relocate services outside of major population centres where land is considerably less expensive.
5. 6. 5) Permit “as of right” secondary suites, garden suites, and laneway houses province-wide.” – Carried.

## 7. **STAFF REPORTS**

### 7.1 **Fire**

Fire Chief Chad Trethewey did not attend the meeting. No written report was submitted.

- i) Training Update
- ii) Firefighter Recruitment
- iii) Firehall Overhead Door Replacement Update

### 7.2 **Building Services**

There were no building permits issued in September 2023

### **7.3 By-law Enforcement**

By-law Enforcement Report for September 2023.

Moved By: Councillor Smith

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the By-law Enforcement Report for September 2023 as submitted by By-law Enforcement Officer Garrett Cloud.” – Carried.

### **7.4 Animal Control**

### **7.5 Water**

- i) Tri-County Water Board of Management (next meeting October 19<sup>th</sup>)
- ii) DWQMS Update
  - fall hydrant flushing has been completed
  - 36 month risk assessment to be completed and mock emergency before end of year
- iii) Call-Ins – Newbury Distribution System – September
- iv) Water Budget to Actual Reports

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council accept the water financial report for the period ended August 31, 2023 as presented.” – Carried.

### **7.6 Sewer**

- i) Call-ins – Newbury WWTP – September 2023
- ii) Report – Call out to Newbury Hospital Sewer Pump Station
- iii) Sewer Budget to Actual Reports

Moved By; Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council accept the sewer financial report for the period ended August 31, 2023 as presented.” – Carried.

### **7.7 Administration**

- i) Middlesex OPP Detachment Board Proposal Update

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council receive update on the Middlesex OPP Detachment Board Proposal as provided by the Municipality of Middlesex Centre and that a letter outlining Council’s concerns on the creation of OPP Detachment Boards be drafted for review at the next regular meeting.” – Carried.

ii) Middlesex County Heritage Trail Program Update

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council continue to be recognized on the Middlesex County Heritage Trail and that the Clerk submit a grant application if maintenance work is required on any sign.” – Carried.

iii) Winter Control Contract

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council approve the proposal submitted by Patton Excavating for 2023-2024 Winter Maintenance on a per event basis with plow truck rate of \$103.30 per hour, sidewalk machine rate of \$85.40 per hour and bus stops salting rate of \$150.00 per stop and monthly standby of \$500.00 per month from December 1, 2023 to March 31, 2024.” – Carried.

iv) 2022 Financial Statements and Appointment of Auditor

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council accept the Consolidated Financial Statements for the year ended December 31, 2022 as presented by Mitchell Geerts, Melo LLP.” – Carried.

Moved By: Councillor Smith

Seconded By: Councillor Harris

“RESOLVED THAT Council authorize Reeve Diane Brewer and Councillor Randy Smith to sign the Representation Letter on behalf of the Corporation of the Village of Newbury.” – carried.

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council authorize the Clerk-Treasurer to sign the Objective and Scope of Audit on behalf of the Corporation of the Village of Newbury.” – Carried.

Moved By: Councillor Smith

Seconded By: Councillor Harris

“RESOLVED THAT Council appoint Melo LLP to conduct the annual financial audit for the fiscal year ending December 31, 2023.” – Carried.

## v) Four Counties Health Services Foundation 2023 Grant

Moved By: Councillor Smith

Seconded By: Councillor Harris

“RESOLVED THAT Council approve a donation of \$2,500.00 to the Four Counties Health Services Foundation in support of the purchase of CADD IV Pumps.” – Carried.

## vi) Community Garden Boxes

The Council members present were supportive of community garden boxes and that this initiative be brought back to Council in early 2024 for future discussion.

## vii) Do Good Things Co. – support and partnership for an exciting Fall Activity Day in Newbury on Saturday, October 21

Council agreed to waive the rental fee for the Fall Activity Day and to have the washrooms at the Newbury Old Boys Park open for the event.

**7.8 Financial**

## i) Accounts Listing

Moved By: Councillor Harris

Seconded By: Councillor Smith

“RESOLVED THAT Council approve the accounts in the amount of \$152,761.90 as amended.” – Carried.

## ii) OPP Municipal Policing 2024 Annual Billing Statement

## iii) Budget to Actual Report

Moved By: Councillor Smith

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the budget to actual report for the period ending August 31, 2023 as presented.” – Carried.

**8. NEW BUSINESS**

## 8.1 Addendum Items

## 8.2 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

There was no new business brought forward.

**9. CLOSED SESSION**

There was no closed session of Council at the meeting.

**10. RISE AND REPORT FROM CLOSED SESSION**

**11. BY-LAWS**

11.1 By-law No. 22-23, being a by-law to confirm the proceedings of the Council of the Village of Newbury

Moved By: Councillor Harris

Seconded By: Councillor Smith

"RESOLVED THAT By-law No. 22-23, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first and second reading this 10 day of October, 2023." – Carried.

Moved By: Councillor Smith

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 22-23 be given third reading, taken as read, properly signed and sealed, and numbered 22-23, this 10 day of October, 2023." – Carried.

**12. ADJOURNMENT**

Moved By: Councillor Smith

Seconded By: Councillor Harris

"RESOLVED THAT Council adjourn at 7:35 pm." – Carried.

  
REEVE DIANE BREWER

  
CLERK-TREASURER CATHY CASE