

MINUTES  
NEWBURY MUNICIPAL COUNCIL  
Wednesday, October 23<sup>rd</sup>, 2019  
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Ron Challis, Mike Noe, Russ Patton and Stacey Goldrick

MEMBERS ABSENT:

OTHERS PRESENT: Richard Pellerin, Sco-Terra Operations Solution  
Carrie Howard, Newbury property owner

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT:

**CALL TO ORDER**

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

**1. DECLARATION OF PECUNIARY INTEREST:**

No member declared a pecuniary interest on any item on the agenda.

**2. DELEGATIONS:**

1. Council, Richard and Carrie discussed how she was going to connect her garage and house to Newbury's water and sewer services. Carrie's house will front Tucker but the connections are on Broadway. Carrie plans on severing some lots in the future and wanted to know who would use what connections. After much discussion it was decided the best option at this time is for Carrie to hook on to the existing provided connections and when any severances take place a decision will be made at that time on how the new lots will be serviced.
2. Richard Pellerin, Sco-Terra and Council discussed the draft Water Transportation Agreement between SWM and Newbury. Richard did not feel comfortable having Newbury Council sign an agreement that included a Dillion Report attached as a Schedule to the Agreement that did not match the information in the agreement. With Council's permission Richard will contact SWM to ask for current information to match the current agreement.
3. Richard advised Council that the auger is up and running now and winterized.

Richard will forward an invoice for the time used to do the work.

4. Richard explained to Council on the call out that Richard Villeneuve attended to when the Scada system failed. Doug Oxford was asked to visit the plant for his assistance as he is the one who programmed the system. It was a mystery to Doug as well but between Richard Villeneuve and Doug Oxford an old version of the Scada system was put back on the computer and then Richard V. updated all the settings.
5. Richard will report to Council on November 13<sup>th</sup> on the operations of the Sewer Plant.
6. Richard will review his contract with Council at the November 13<sup>th</sup> council meeting.

## **2.1 WATER:**

1. DWQMS – Betty, Council and Richard discussed every Offer For Improvement listed from the last 3 audits and as well thoroughly discussed the two minors and major.

Council was advised that in November Richard will meet with Betty for a management review meeting and in December Council and Betty will conduct a mock exercise.

## **2.2 SEWER:**

1. Discussed with Richard Pellerin under Delegations.

## **2.3 DRAINAGE:**

## **2.4 FIRE:**

1. Monthly training records (received to April 24<sup>th</sup>, 2019).
2. Blue Card training update.

## **2.5 BY-LAW ENFORCEMENT:**

MEU Consulting (Bill Menzie) By-law Enforcement Report.

## **2.6 CHIEF BUILDING OFFICIAL:**

CBO Report provided as per hours submitted. (cc. Council-blue)

**3. COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on September 9<sup>th</sup> and the Special meetings held on August 19<sup>th</sup> and 26<sup>th</sup>, September 3<sup>rd</sup> and October 8<sup>th</sup>, 2019.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the minutes from the regular Council meeting held on September 9<sup>th</sup> and the Special meetings held on August 19<sup>th</sup> and 26<sup>th</sup>, September 3<sup>rd</sup> and October 8<sup>th</sup>, 2019, be accepted as presented.”

Carried

**4. BUSINESS ARISING FROM THE MINUTES:**

1. The Roads and Sidewalks are near completion.
2. Darren Whalls will begin constructing the band shelter in approximately 2 weeks.
3. Entegrus was notified to hire Over Under Engineering Services Ltd. In the amount of \$3,800 to conduct the analysis on the hydro poles so that Newbury's Christmas ornaments can be hung for the season.

**5. CORRESPONDENCE:**

**INFORMATION ITEM**

1. Municipal World Magazine, October. 2019.
2. 2020 OPP Annual Billing Statement. (cc Council – green)
3. 2019 Warden's Banquet – Saturday, November 9<sup>th</sup>, \$20.00 per person. (cc purple)
- 4.

**6. ACTION REQUIRED ITEMS:**

1. ICIP – Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream. For council's consideration. (cc Council – yellow)

Council is not applying at this time.

**7. FINANCIAL STATEMENT: (cc. Council – pink)**

Moved By: Mike Noe

Seconded By: Stacey Goldrick

“THAT the financial statements be accepted as presented.”

Carried

**8. ACCOUNTS:** (cc. Council - purple)

Moved By: Stacey Goldrick

Seconded By: Ron Challis

“THAT the accounts that total \$ 403,833.49 excluding the invoice from Atara for the auger repair, be accepted as presented and paid in full.”

Carried

**9. (a) NEW & UNFINISHED BUSINESS:**

Russ Patton provided his quote for snow removal which resulted in a 2.75% increase.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT Council accept the quote from Russ Patton for snow removal with the 2.75% increase.”

Carried

**9. (b) OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.

In Camera to discuss a resume. (cc. Council – white)

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT Council go in camera to discuss a resume.”

Carried

Moved By: Ron Challis

Seconded By; Russ Patton

“THAT Council rise from the in camera meeting with no report.”

Carried

2. By-law 131-19, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT By-law 131-19, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 23<sup>rd</sup> day of October, 2019.”

Carried

Moved By: Ron Challis

Seconded By: Stacey Goldrick

“THAT By-law 131-19 be given third reading, taken as read, properly signed and sealed, and numbered 131-19, this 23<sup>rd</sup> day of October, 2019.”

Carried

10. **ADJOURNMENT:**

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:30 p.m.

**Upcoming Meetings (unless re-scheduled)**

Regular Council will be on Tuesday, November 12<sup>th</sup>, 2019

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REEVE DIANE BREWER

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CLERK-TREASURER BETTY D. GORDON